

FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley RTAC

DATE: October 15, 2014

TIME: 5:30 pm

PLACE: Fox Valley Technical College
Appleton

PRESIDING Jim Austad

RECORDER R. Nack

NEXT MEETING: **December 10, 2014 at 5:30pm**
Fox Valley Technical College, Health Simulation room 114A&B

Present:

E.C. Members:, James Austad, Dee Evans, Nettie Jenkins, Terri Mulzer, Tim Rosin, Dave Schultz, Jason Selwitschka, Brian VanDenLangenberg

Absent:., Chandler Caves, Mike Foley, Valerie Heise, Samantha Hilker, Kelly Schmude,

Other: Brian Brehm, Tracey Froiland, Jeff Grimm, Robert Nack, Scott Rogalsky, Jennifer Szczytko, Tabitha Uitenbroek, Kirk Vandenberg, Linda Weiss, Barb Wolf, Andrew Werth

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Jim Austad	Eight Executive Council members were present.	<ul style="list-style-type: none"> A quorum was present.
Approval of 08/13/14 Minutes and 10/15/14 Agenda	Jim Austad	<ul style="list-style-type: none"> Approve Minutes from 08/13/14 Meeting. Approve 10/15/14 Meeting Agenda. 	<ul style="list-style-type: none"> Motion by Jason Selwitschka 2nd. by Nettie Jenkins to approve 08/13/14 Minutes and 10/15/14 Agenda. Motion approved.

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Treasurer's Report	Bob Nack	<ul style="list-style-type: none"> • The Fiscal Agent (Winnebago Public Health Dept.) has received the Contract for this Fiscal Year (7/1/2014-6/30/2015). • There were no Request For Funds: • Tim Rosin reported there are some leftover funds in the old FVRTAC checkbook. • Scott Rogalsky from Ripon Hospital thanked the RTAC and reported that they did receive 100 bike helmets and distributed them in July. 	<ul style="list-style-type: none"> • The balance is \$30,760.66. • Check book balance \$2,865.38
Injury Prevention	Barb Wolf	<ul style="list-style-type: none"> • Second series of 3,000 Fall Prevention Placemats were printed. September is Fall Prevention month so the second series had an Autumn theme for the layout. 	<ul style="list-style-type: none"> • Placemats were distributed through County ADRC agencies.
Performance Improvement	Tabitha Uitenbroek	<ul style="list-style-type: none"> • The Committee discussed what reports would they like to review as a group? <ul style="list-style-type: none"> - Mechanism of Injury - Audit filters report - Glasgow Coma Score • Tabitha is the Committee chairperson. 	<ul style="list-style-type: none"> • All committee members will review optional state reports and choose one that they think will be the most appropriate and will pick one to use in their first project. • In addition to choosing a report, Tabitha will connect with Amanda, the State Epidemiologist and see what Statewide Data would be useful to drill into at a Regional level. This might direct their path for the first PI project.
Medical Oversight	Bob Nack	<ul style="list-style-type: none"> • Committee reviewed the evaluations from EMS Appreciation Night that was held May 8, 2014 at FVTC. The topic was Agricultural Trauma, and the main speaker was from UW Ext. Agricultural Dept. 	<ul style="list-style-type: none"> • The evaluations rated from 1-5, 5 being the highest. The responses were mostly 5's. Written comments were very positive.
WHEPP	Tracey Froiland	<ul style="list-style-type: none"> • WHEPP's funding was cut by 40%. 	<ul style="list-style-type: none"> • FVRTAC Healthcare Transition

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STAC	Jason Selwitschka	<ul style="list-style-type: none"> • WHEPP is working on Statewide Healthcare Coalition. The recent HCC meeting was held at Wausau on 9/25. Three subcommittees met. They were WHEPP Project Managers/RTAC Coordinators, Fiscal Committee, and Strategic Planning committee. Dr. Schultz resigned as vice chair of STAC. Dr. Ann O Rouke is the new vice chair. PI Committee is working on 3 hr. Length of Stay in ER. New ACS book is here and will take effect 7/1/15 for Level I's & II's, There are a lot of changes at all levels. STAC will be reviewing this book and make some Wisconsinisms. 	<p>Committee members are Jason Selwitschka, Val Heise, Brian VanDenLangenberg and Don Kimlicka. WHEPP Region 6 representatives are Tracy Froiland and Deb Cross and RTAC Coordinator Bob Nack.</p> <ul style="list-style-type: none"> • Rules will have to be opened to address the new ACS book and any Wisconsinisms. The last time EMS Dept. opened the Rules it took 2 years to complete the process.
RTAC Coordinator	Bob Nack	<ul style="list-style-type: none"> • A Region 6 HCC Transition Committee meeting was held on 9/30 at Theda Clark. Committee discussed and worked on developing Bylaws. • WI TRAC training for EMS agencies is going to be coming from Intermedix. Paul Whitkamp at the State EMS Office is coordinating that training. • In Spring there is going to be a new Patient Tracking pilot program using Panasonic Toughbook computers. • Interviews for the State Trauma Coordinator were held on Oct. 16th. • Due to the DHS Section reorganization that happened earlier in October. The EMS office is now a Section again. So the State EMS Dept. head position will be reposted because it is now reclassified as EMS Section Chief. • EMS Ebola webcast is available at http://dhsmedia.wi.gov/main/Play/b990f09390c1495fab0ebad6cfdc067b1d • Trauma Coordinators would like to put on a PI TOPIC Course. The cost is \$350.pp. with approximately 80 people attending; a total cost approximately \$28,000. • RTAC Coordinators created a video for removal of tourniquet in ER. It has to be approved by EMS office before it can be sent 	<ul style="list-style-type: none"> • Representatives were present from WHEPP, FVRTAC, WEM, Public Health, Long Term Facilities, and all the hospital affiliations. • The training will be organized and held at Technical Colleges. It should be starting Dec. 1, watch for more information to come. • EMS Agencies that participated in the previous Patient Tracking programs will be contacted about this new program. • This webcast should be in the archive for you to view anytime. • TOPIC course should be funded by the State. More information should be coming for the course to be held before June 30,2015.

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Bylaws	Jim Austad	<p>out.</p> <ul style="list-style-type: none"> • Jennifer Ullsvik who is the Section Chief of Emergency Health Care and Preparedness is the interim State Trauma Coordinator. If you have any questions regarding a site review contact Jennifer at jennifer.ullsvik@wi.gov • Trauma Coordinators Toolbox is on our website www.foxrtac.net • Registry Data Due Dates: <table border="0" style="margin-left: 20px;"> <tr> <td>January – March 2014</td> <td>5/31/14</td> </tr> <tr> <td>April – June 2014</td> <td>8/31/14</td> </tr> <tr> <td>July – August 2014</td> <td>11/30/14</td> </tr> </table> • In any Mass Casualty Incident (five or more patients) it is very important for the first EMS service on scene to notify the closest hospital of the incident. • Discussion Article III, regarding wording of, appointing a “Treasurer”, change to ”Fiscal Agent”. • Discussion Article IV, regarding wording, “No one hospital, group, or organization shall have more than (4) members on the Executive Council at any given time”. Change to wording in DHS 118. • Discussion Article V, Tallying the Votes, paragraph 2, the 3rd sentence regarding a quorum could all be deleted. 	January – March 2014	5/31/14	April – June 2014	8/31/14	July – August 2014	11/30/14	<ul style="list-style-type: none"> • Motion by Dee Evans, 2nd by Nettie Jenkins to approve the Bylaws language as discuss at 8/13/15 Meeting. Motion approved.
January – March 2014	5/31/14								
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Educational Classes	Jim Austad	<ul style="list-style-type: none"> • No Educational Classes mentioned. 							
New Business	Bob Nack	<ul style="list-style-type: none"> • Meetings in 2014 will be at FVTC. Next meeting is Dec. 10. The meeting room is Health Simulation room 114A&B. 							
Adjournment	Jim Austad	<ul style="list-style-type: none"> • Motion to adjourn made by Jason Selwitschka, 2nd. by Dee Evans. Motion carried. 	<ul style="list-style-type: none"> • Meeting adjourned at 6:18pm and Committees met. 						
Powerpoint Presentation	Tracey Froiland Bob Nack	<ul style="list-style-type: none"> • Medical Surge Capacity Hospital Tiers 							

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