

# FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley RTAC

DATE: June 11, 2014

TIME: 5:30 pm

PLACE: Fox Valley Technical College  
Appleton

PRESIDING Jim Austad

RECORDER R. Nack

NEXT MEETING: **August 13, 2014 at 5:30pm**  
Fox Valley Technical College, Health Simulation room 114A&B

Present:

E.C. Members:, James Austad, Dee Evans, Valerie Heise, Samantha Hilker, Terri Mulzer, Kelly Schmude, Dave Schultz, Jason Selwitschka, Brian VanDenLangenberg

Absent:., Chandler Caves, Nettie Jenkins, Mike Foley, Tim Rosin,

Other: Jeremy Becker, Brian Brehm, Judy Burton, Kathi Hegranes, Robert Nack, Matt Overton, Teresa Paulus, Scott Rogalsky, Linda Weiss, Barb Wolf, Deb Doyle, Tim Ganz, Don Marx, Jennifer Szczytko

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Jim Austad	Nine Executive Council members were present.	<ul style="list-style-type: none"> <li>A quorum was present.</li> </ul>
Approval of 04/09/14 Minutes and 06/11/14 Agenda	Jim Austad	<ul style="list-style-type: none"> <li>Approve Minutes from 04/09/14 Meeting.</li> <li>Approve 06/11/14 Meeting Agenda.</li> </ul>	<ul style="list-style-type: none"> <li>Motion by Jason Selwitschka 2nd by Brian VanDenLangenberg to approve 04/09/14 Minutes and 06/11/14 Agenda. Motion approved.</li> </ul>

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Treasurer's Report	Bob Nack	<ul style="list-style-type: none"> <li>Year to date report given regarding all expenses.</li> <li>Request For Funds: Berlin Hospital initial request for \$900.00 to send 4 staff members to Emergency Care &amp; Trauma Symposium in WI Dells. Ripon Medical Center requested 100 bike helmets costing \$795.00. Ripon also initially requested 2 RNs to attend ENPC course in Sept. In the end Scott Rogalsky withdrew this request. Waushara Cty. EMS/Waushara Cty. SO requested 20 IPOK kits costing \$3,300.00</li> </ul>	<ul style="list-style-type: none"> <li>FVRTAC has a balance of \$3,645.72</li> <li>Motion by Jason Selwitschka 2<sup>nd</sup>. by Dee Evans to give requests as follows. Kelly Schmude changed her request for Berlin Hospital to \$550.00. Ripon Hospital receives 795.00 for 100 bike helmets. Waushara Cty. EMS /SO will receive \$1850.00 for IPOK kits.</li> <li>Motion by Samantha Hilker 2<sup>nd</sup>. by Val Heise for Bob Nack to spend any remaining funds on marketing materials.</li> </ul>
Injury Prevention	Val Heise	<ul style="list-style-type: none"> <li>Placemats are at the printer. Decided at this time to print 3,000 placemats costing \$100.00 Then for Fall Prevention month in Sept. to print another 3,000.</li> <li>Writing an article on Drowning Prevention which Committee members will distribute.</li> </ul>	<ul style="list-style-type: none"> <li>Placemats will be distributed to Senior Centers, Aging Facilities and County Public Health Dept. and ADRC agencies.</li> </ul>
Performance Improvement		<ul style="list-style-type: none"> <li>Didn't meet tonight.</li> </ul>	
Medical Oversight	Jim Austad	<ul style="list-style-type: none"> <li>EMS Appreciation Night was held May 8, 2014 at FVTC in the Health Simulation Building, room 114A&amp;B from 6-9pm. 84 people attended and it was very well received. The topic was Agricultural Trauma, the main speaker was from UW Ext. Agricultural Dept. Sandwiches, chips, beverages and door prizes were given out.</li> </ul>	
WHEPP	Jason Selwitschka	<p>Tracy Froiland told Jason that after the 7/7/14 Webcast at 1pm and 7/10/14 Statewide Healthcare Coalition Meeting in Stevens Point. That Region 6 WHEPP and FVRTAC should discuss how we will merge and customize our Region. Please complete this survey regarding the Healthcare Coalition. Survey Link: <a href="https://www.surveymonkey.com/s/NHCR_C_Wisconsin">https://www.surveymonkey.com/s/NHCR_C_Wisconsin</a></p>	<ul style="list-style-type: none"> <li>FVRTAC Healthcare Transition Committee members are Jason Selwitschka, Val Heise, Brian VanDenLangenberg and Don Kimlicka. WHEPP Region 6 representatives are Tracy Froiland and Deb Cross.</li> </ul>

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STAC	Dave Schultz	<p>Please complete the survey by: <b>July 7 at 4:00 PM Central Time.</b></p> <ul style="list-style-type: none"> <li>New draft ACS book is out and is more stringent than in the past. Dr. Schultz is intending to give some recommendations.</li> <li>Data Dictionary is being edited.</li> </ul>							
RTAC Coordinator	Bob Nack	<ul style="list-style-type: none"> <li>EMSC Coordinator is Amalia Broillard and she would like to attend a FVRTAC Meeting.</li> <li>The DHS Office is interviewing applicants for the State Trauma Coordinator position. Hopefully the position will be filled soon.</li> <li>Jennifer Ullsvik who is the Section Chief of Emergency Health Care and Preparedness is the interim State Trauma Coordinator. If you have any questions regarding a site review contact Jennifer at <a href="mailto:jennifer.ullsvik@wi.gov">jennifer.ullsvik@wi.gov</a></li> <li>RTAC Coordinators are working on a video regarding ER procedure for tourniquet removal.</li> <li>DI has 10 dashboard reports available. Please give comments to Mike Trelow at <a href="mailto:michael.trelow@ministryhealth.org">michael.trelow@ministryhealth.org</a></li> <li>There is a new Trauma Basic 3.0 class to be given to all EMS Services in WI. Any EMS Service interested in hosting the EMS Trauma Basics Educational program please contact me.</li> <li>Trauma Coordinators Toolbox is on our website <a href="http://www.foxrtac.net">www.foxrtac.net</a></li> <li>Registry Data Due Dates: <table border="0" data-bbox="592 1444 1015 1570"> <tr> <td>January – March 2014</td> <td>5/31/14</td> </tr> <tr> <td>April – June 2014</td> <td>8/31/14</td> </tr> <tr> <td>July – August 2014</td> <td>11/30/14</td> </tr> </table> </li> <li>In any Mass Casualty Incident (five or more patients) it is very important for the first EMS service on scene to notify the closest hospital of the incident.</li> </ul>	January – March 2014	5/31/14	April – June 2014	8/31/14	July – August 2014	11/30/14	<ul style="list-style-type: none"> <li>I will try to schedule Amalia for our Oct. 15<sup>th</sup>. Meeting.</li> <li>See instructions for DI Dashboard Reports in the RTAC Coordinator Report attached.</li> <li>Trauma Basic Educational presentation covers STAC, RTAC, State EMS Report Half Sheet, GCS, Triage, Burns and a Mass Casualty Incident.</li> <li>RTAC Coordinator Report attached.</li> </ul>
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Pediatric Representative	Jim Austad	<ul style="list-style-type: none"> <li>Terri Mulzer, RN BSN, Practice Supervisor at ThedaCare Pediatrics in Appleton, Neenah &amp; Darboy has volunteered for the vacant Pediatric Representative position on the Executive Council.</li> </ul>	<ul style="list-style-type: none"> <li>Motion by Samantha Hilker, 2<sup>nd</sup>. by Jason Selwitschka for Terri Mulzer to fill the Pediatric Representative position. Motion</li> </ul>						

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Educational Classes	Jim Austad	<ul style="list-style-type: none"> <li>No classes mentioned.</li> </ul>	carried.
New Business	Jim Austad	<ul style="list-style-type: none"> <li>Meetings in 2014 will be at FVTC. Dates are Aug. 13, Oct. 15, and Dec. 10. The meeting room is Health Simulation room 114A&amp;B.</li> </ul>	
Adjournment		<ul style="list-style-type: none"> <li>Motion to adjourn made by Samantha Hilker, 2<sup>nd</sup>. by Jason Selwitschka. Motion carried.</li> </ul>	<ul style="list-style-type: none"> <li>Meeting adjourned and Executive Council went into Closed Session to discuss RTAC Coordinator Contract.</li> </ul>

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