

# FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council

(RTAC) meeting

DATE: June 19, 2013

TIME: 5:30 pm

PLACE: Liberty Hall

Kimberly

PRESIDING Jason Selwitschka

RECORDER R. Nack

NEXT MEETING: **September 11, 2013 at 5:30pm**

Liberty Hall, Kimberly

Present:

E.C. Members:, Chandler Caves, Dee Evans, Mike Foley, Valerie Heise, Nettie Jenkins, Kelly Schmude, Dave Schultz, Linda Schwister, Jason Selwitschka, Brian VanDenLangenberg

Absent:., James Austad, Suzy DeGroot, Tim Rosin,

Other: Tina Brechlin, Brian Brehm, Judy Burton, Jeff Grimm, Phil Hollar, Kelly Jung, Steve Krantz, Robert Nack, Darcy Oligney, Matt Overton, Teresa Paulus, Brian Pothier, Dotty Rippl, Scott Rogalsky, Craig Schneider, Alice Schneider, Tom Schupp, Julie Thompson/Ludwig, Tabitha Uitenbroek, Kirk Vandenberg, Linda Weiss, Adam Paiser, Kathi Hegranes, Samantha Hilker, Katie Watkins

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Jason Selwitschka	Ten Executive Council members were present. <ul style="list-style-type: none"> <li>Brian VanDenLangenberg from New London Family Medical Center was elected via email for the Trauma Coordinator position on the Executive Council.</li> </ul>	<ul style="list-style-type: none"> <li>A quorum was present.</li> </ul>
Approval of 02/13/13 Minutes and 06/19/13 Agenda	Jason Selwitschka	<ul style="list-style-type: none"> <li>Approve Minutes from 02/13/13 Meeting. Approve 06/19/13 Meeting Agenda.</li> </ul>	<ul style="list-style-type: none"> <li>Motion by Val Heise 2nd by Dee Evans to approve 02/13/13 Minutes. Motion by Brian VanDenLangenberg, 2<sup>nd</sup>. by Kelly Schmude to approve the 06/19/13 Agenda. Motion approved.</li> </ul>

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Treasurer's Report	Bob Nack	<ul style="list-style-type: none"> <li>Bob Nack gave a summary of Year To Date paid expenses and allocated expenses. At this point if all expenses were paid there is a balance of \$3,200.00</li> </ul>	<ul style="list-style-type: none"> <li>After a lengthy discussion Nettie Jenkins made a motion 2<sup>nd</sup>. by Linda Schwister to spend \$1,000. For bike helmet stickers (Judy Burton Waushara Cty. Health Dept. is getting). \$1,000.00 for marketing supplies for FVRTAC (Bob Nack is ordering). \$450.00 for Safe Kids Fox Valley for 60 bike helmets. The remaining funds approximately \$750.00 to Winnebago CTY Health Dept. for bike helmets. Motion passed.</li> <li>The surveys indicated attendees liked the topic and the presentation format.</li> <li>Actually 42 scholarships were used for a total cost of \$2730.00</li> <li>Val Heise made a motion 2<sup>nd</sup> by Jason Selwitschka to keep Winnebago CTY as FVRTAC Fiscal Agent and pay them \$1,000.00. Motion passed.</li> </ul>
	Jeff Grimm/ Bob Nack	<ul style="list-style-type: none"> <li>Jeff reported on the survey responses from EMS Appreciation Night. Thursday in May seemed to be the majority response for when to hold EMS Appreciation Night. 96 people attended and it cost \$2,682.84.</li> </ul>	
	Bob Nack	<ul style="list-style-type: none"> <li>Trauma Symposium was held on June 4, 13. 46 scholarships were awarded. Next year it will be held in May.</li> </ul>	
	Bob Nack	<ul style="list-style-type: none"> <li>Winnebago County is willing to be FVRTAC Fiscal Agent for 2013-2014 and requesting a fee of \$1,000.00.</li> </ul>	
Injury Prevention	Val Heise	<ul style="list-style-type: none"> <li>National Fall Prevention Day is September 22, so the committee is working on putting together some information to go out as press release from FVRTAC.</li> </ul>	
Performance Improvement	Kelly Jung	<ul style="list-style-type: none"> <li>Discussed for Site Reviews to have documentation of loop closure. Also looking at Trauma Flow Sheets.</li> </ul>	
Medical Oversight	Craig Schneider	<ul style="list-style-type: none"> <li>Discussed the surveys from attendees at EMS Appreciation Night.</li> <li>Updating EMS Agencies contact information.</li> </ul>	

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WHEPP	Bob Nack	<ul style="list-style-type: none"> <li>• WHEPP has a new State Coordinator she is Carolyn Strubel.</li> <li>• WHEPP had a week long training session June 9-14<sup>th</sup>. at the FEMA Training Center in Anniston AL. Many people from FVRTAC attended the training.</li> <li>• WHEPP had an Exercise on May 2<sup>9th</sup>. the scenario was an ice storm lasting 72-96 hours</li> <li>• WISCOM radio system will be a back up communication system for hospital and is in the planning stages right now.</li> </ul>	
STAC	Dave Schultz	<ul style="list-style-type: none"> <li>• Marianne Peck resigned June 3<sup>rd</sup>. as the State Trauma Coordinator.</li> <li>• The State Trauma Coordinator position has been posted and now the person doesn't have to be an RN.</li> <li>• STAC has canceled the August 7<sup>th</sup>. STAC Meeting and rescheduled that STAC Meeting September 4<sup>th</sup>.</li> </ul>	
RTAC Coordinator	Bob Nack	<ul style="list-style-type: none"> <li>• Jennifer Ullsvik who is the Section Chief of Emergency Health Care and Preparedness is the interim State Trauma Coordinator. If you any questions regarding a site review contact Jennifer at <a href="mailto:jennifer.ullsvik@wi.gov">jennifer.ullsvik@wi.gov</a></li> <li>• Contracts for the RTACs can't be approved until the new State Budget is approved. So getting things ready FVRTAC will have Winnebago County as the Fiscal Agent. Also FVRTAC has to submit a Budget which I will create and submit by June 30,13. RTAC Objectives are staying the same as this past year.</li> <li>• For all Ambulance Services that had requested tourniquets, the tourniquets are here for you to pick up at an RTAC Meeting.</li> <li>• Broselow Tapes are also here to be picked up at an RTAC Meeting if you ordered them.</li> <li>• There is a new Trauma Basic 3.0 class to be given to all EMS Services in WI. Any EMS Service interested in hosting the EMS Trauma Basics Educational program please contact me.</li> <li>• WHEPP has offered ABLS classes on line and offers an additional ABLS Hands On Course.</li> </ul>	<ul style="list-style-type: none"> <li>• Trauma Basic Educational presentation covers STAC, RTAC, State EMS Report Half Sheet, GCS, Triage, Burns and a Mass Casualty Incident.</li> <li>• To take an ABLS course contact Tracey Froiland at <a href="mailto:tracey.froiland@thedacare.org">tracey.froiland@thedacare.org</a></li> </ul>

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Educational Classes	Bob Nack	<ul style="list-style-type: none"> <li>• Trauma Coordinators Toolbox is on our website <a href="http://www.foxrtac.net">www.foxrtac.net</a></li> <li>• Registry Data Due Dates: <ul style="list-style-type: none"> <li>Due Date</li> <li>January – March 2013      5/31/13</li> <li>April – June 2013          8/31/13</li> <li>July – August 2013        11/30/13</li> </ul> </li> <li>• In any Mass Casualty Incident (five or more patients) it is very important for the first EMS service on scene to notify the closest hospital of the incident.</li> <li>• Clintonville Area Ambulance held a PHTLS course on April 12&amp;13<sup>th</sup>. 8 scholarships from FVRTAC were used for students.</li> </ul>	<ul style="list-style-type: none"> <li>• RTAC Coordinator Report attached.</li> </ul>
New Business	Dr. Schultz	<ul style="list-style-type: none"> <li>• Dr. Schultz is planning on holding some Rural Trauma Team Development Courses (RTTDC).</li> <li>• The FVRTAC Meeting dates for 2013 will be Sept.11 Oct. 9(TBD), and Dec. 12<sup>th</sup>.</li> <li>• Mission Lifeline presentation was given. This program is throughout WI and it is regarding STEMI and cardiac resuscitation best practices data.</li> <li>• Report was given on the recent FEMA Training held at Anniston AL. There were 144 attendees from WI. Courses were Emergency Medical Operations, Hospital Emergency Response and Hospital Leadership Role. Training involved Rescue, Decontamination, Treatment, Transport, Rehabilitation and Incident Command. Comments were that it was a great week of training and everyone should take advantage of the free, training.</li> <li>• Thedstar Case Review 6/20 speaker Dr. Faucher from UW Madison Burn Center.</li> <li>• SERTAC Conference, 2013 Cutting Edge in Trauma is 9/12&amp;13 at Olympia Resort.</li> </ul>	<ul style="list-style-type: none"> <li>• Dr. Schultz will be organizing instructors to hold RTTDC classes.</li> <li>• Any hospital interested in having an RTTDC course contact Dr. Schultz at <a href="mailto:david.schultz@thedacare.org">david.schultz@thedacare.org</a></li> </ul>
Adjournment		<ul style="list-style-type: none"> <li>• Motion to adjourn made by Dr. Caves, 2<sup>nd</sup>. by Dr. Foley. Motion carried.</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 6:06pm.</li> </ul>

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