

# FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council

(RTAC) meeting

DATE: December 12, 2012

TIME: 5:30 pm

PLACE: Liberty Hall

Kimberly

PRESIDING Nettie Jenkins

RECORDER R. Nack

NEXT MEETING: **February 13, 2013 at 5:30pm**

Liberty Hall, Kimberly

**Present:**

E.C. Members:, Suzy DeGroot, Dee Evans, Valerie Heise, Nettie Jenkins, Tim Rosin, Kelly Schmude, Dave Schultz, Linda Schwister, Jason Selwitschka

Absent:., James Austad, Chandler Caves, Mike Foley, Dave Rae,

Other: Tina Brechlin, Tracey Froiland, Jeff Grimm, Kelly Jung, Robert Nack, Darcy Oligney, Marianne Peck, Dotty Rippl, Scott Rogalsky, Brian VanDenLangberg, Tracy Warren, Andrew Werth, Brian Pothier, Levi Rocke, Tabitha Uitenbroek, Jennifer Ullsvik

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Nettie Jenkins	Nine Executive Council members were present.	<ul style="list-style-type: none"> <li>A quorum was present.</li> </ul>
Approval of 10/10/12 Minutes and 12/12/12 Agenda	Nettie Jenkins	<ul style="list-style-type: none"> <li>Approve Minutes from 10/10/12 Meeting.</li> <li>Approve 12/12/12 Meeting Agenda.</li> </ul>	<ul style="list-style-type: none"> <li>Motion by Jason Selwitschka 2<sup>nd</sup> by Suzy DeGroot 2<sup>nd</sup>. to approve 10/10/12 Minutes, and motion by Val Heise 2<sup>nd</sup>. by Kelly Schmude to approve the 12/12/12 Agenda. Motions approved.</li> </ul>
Treasurer's Report	Bob Nack Tim Rosin	<ul style="list-style-type: none"> <li>Bob Nack gave a report on the status of FVRTAC Fiscal Agent.</li> <li>Tim gave Treasurer's Report of check book balance \$10,662.93.</li> </ul>	<ul style="list-style-type: none"> <li>Winnebago County is the Fiscal Agent for FVRTAC. The Contract is signed.</li> <li>There was a discussion revolving around all of the RTAC funding available. Marianne highly advised the Fox Valley RTAC that all the money available must be spent this 2012-2013 fiscal year.</li> </ul>

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Injury Prevention	Val Heise	<ul style="list-style-type: none"> <li>• They didn't meet at last FVRTAC Meeting.</li> </ul>	<ul style="list-style-type: none"> <li>• Bob did give Val some Injury Prevention booklets to look at.</li> </ul>
Performance Improvement	Bob Nack	<ul style="list-style-type: none"> <li>• The Committee reviewed the Regional Registry Reports. Discussed which Reports are pertinent to Report on in the future.</li> <li>• All hospitals should be able to get your Trauma Registry Reports. Any hospital that needs assistance in getting your Trauma Registry Reports please contact Bob Nack and I will try to help you get your reports.</li> </ul>	<ul style="list-style-type: none"> <li>• Presented PI Reports with graphs. Will be looking into Audit Filter Reports in the future.</li> <li>• Graphs attached</li> </ul>
Medical Oversight	Nettie Jenkins	<ul style="list-style-type: none"> <li>• Didn't meet.</li> </ul>	
WHEPP	Tracey Froiland	<ul style="list-style-type: none"> <li>• WISCOM statewide radio communication system is giving 100% funded grants to hospitals to purchase backup WISCOM radios. These radios are to be used primarily as a backup radio system. These radios with towers are capable of reaching 98% of WI. So they will be great for inter-facility transport of patients, and for transport of patients in a mass casualty incident.</li> <li>• There will be a Tactical EMS course in north central WI in Spring. The date to come later.</li> <li>• TEMS Summit Feb. 7<sup>th</sup>.&amp; 8<sup>th</sup>. In WI Dells at Great Wolf Lodge.</li> <li>• Tracey is setting up Incident Command Center and Emergency Medical Operations training at the FEMA Training Center in Anniston AL. The training dates are June 9-15, 2013. 40 people can attend the Fire &amp; EMS course. 40 people can attend a Hurts course. 60 people can attend a Hospital Leadership course. Your attendance at the course is 100% funded by FEMA. Tracey is hoping many spots are filled by Region 6 WHEPP and FVRTAC people.</li> </ul>	<ul style="list-style-type: none"> <li>• WISCOM is doing a 6-8 month trial with some hospitals. Contact Tracey Froiland at <a href="mailto:tracey.froiland@thedacare.org">tracey.froiland@thedacare.org</a> for more information on how to apply for a WISCOM radio grant.</li> <li>• For more informational about the training in Anniston, AL contact Tracey Froiland at <a href="mailto:tracey.froiland@thedacare.org">tracey.froiland@thedacare.org</a></li> </ul>
STAC	Jason Selwitschka	<ul style="list-style-type: none"> <li>• DHS has hired an Epidemiologist her name is Robin Beining.</li> </ul>	<ul style="list-style-type: none"> <li>• It will take Robin awhile to get familiar with the Trauma System but then she will be working on the Trauma Registry and PI.</li> </ul>

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RTAC Coordinator	Bob Nack	<ul style="list-style-type: none"> <li>• STAC has formed a PI Committee.</li> <li>• Feb. 6<sup>th</sup>. STAC will be a Live webcast meeting with more information to come how to access the Live Meeting.</li> <li>• Classification Site Reviews are done according to the Gold Book standards. FVRTAC does have 1 Gold Book to put out on loan for Hospitals to use for preparing for a Classification Site Review. You can contact Bob Nack to get the Gold Book.</li> <li>• The newest Classification Site Review Book should be published in March 2013.</li> <li>• Classification Site Reviews does require someone (could be different people) from a hospital to attend 80% of RTAC Meetings</li> <li>• Discussion regarding hospitals getting patient reports from EMS Services is a problem. Survey might be coming in the future.</li> <li>.</li> <li>• RTAC Objectives for 2012-2013 are the same as this year Objectives.</li> <li>• WHEPP is looking into revising the Patient Tracking program.</li> <li>• WHEPP has offered ABLS classes on line and now offer an additional ABLS Hands On Course.</li> <li>• EMSC Conference Feb. 23 at UW Simulation Center in Madison. This conference will be a lot of hands on content. It will be limited to 65 registrants (7-8 registrants per RTAC) primary targets are EMS and hospital nurses. The cost is \$30 which includes lunch.</li> <li>• EMSC is possibly offering to replace 2007 Broselow Tapes with the new 2011 version. Any EMS Service that needs new 2011 Broselow Tapes please send me an email to rfack@yahoo.com</li> <li>• Any EMS Service interested in hosting the EMS Trauma Basics Educational program Version 2 please contact me. Version 2 has a new scenario and more pediatric training.</li> <li>• Trauma Coordinators Toolbox is on our website <a href="http://www.foxrtac.net">www.foxrtac.net</a></li> <li>• Registry Data Due Dates: <table border="0" style="margin-left: 20px;"> <tr> <td>Due Date</td> <td></td> </tr> <tr> <td>January – March 2012</td> <td>5/31/12</td> </tr> <tr> <td>April – June 2012</td> <td>8/31/12</td> </tr> </table> </li> </ul>	Due Date		January – March 2012	5/31/12	April – June 2012	8/31/12	<ul style="list-style-type: none"> <li>• Objectives attached.</li> <li>• To take an ABLS course contact Tracey Froiland at <a href="mailto:tracey.froiland@thedacare.org">tracey.froiland@thedacare.org</a></li> <li>• Registration information will be emailed as it becomes available.</li> <li>• Trauma Basic Educational presentation covers STAC, RTAC, State EMS Report Half Sheet, GCS, START Triage, and a Mass Casualty Incident.</li> <li>• RTAC Coordinator Report attached.</li> </ul>
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Educational Classes	Nettie Jenkins	<p>July – August 2012                      11/30/12</p> <ul style="list-style-type: none"> <li>In any Mass Casualty Incident (five or more patients) it is very important for the first EMS service on scene to notify the closest hospital of the incident.</li> <li>WEMSA Conference is Jan. 30-Feb. 2, 2013</li> <li>Clintonville Area Ambulance is organizing a PHTLS course. Please contact Don Kimlicka at <a href="mailto:clintamb@frontiernet.net">clintamb@frontiernet.net</a> for more information.</li> <li>Dr. Schultz will be coordinating a Rural Trauma Team Development Course.</li> </ul>	<ul style="list-style-type: none"> <li>Any hospital interested in having an RTTDC course contact Dr. Schultz at <a href="mailto:david.schultz@thedacare.org">david.schultz@thedacare.org</a></li> </ul>
New Business	Nettie Jenkins	<ul style="list-style-type: none"> <li>The FVRTAC Meeting dates for 2013 are Feb. 13, April 10, June 19, Aug. 14, Oct. 9, and Dec. 12<sup>th</sup>.</li> </ul>	
Executive Council Election	Nettie Jenkins	<ul style="list-style-type: none"> <li>Executive Council positions up for election and the people that submitted Letters Of Intent were Emergency Department Physician Dr. Chandler Caves, Pediatric Representative Linda Schwister, and Pre-hospital Provider Dee Evans.</li> </ul>	<ul style="list-style-type: none"> <li>Dr. Schultz made a motion to cast a unanimous ballot for the candidates of the three positions, 2<sup>nd</sup> by Val Heise. Motion carried.</li> </ul>
Adjournment		<ul style="list-style-type: none"> <li>Motion to adjourn made by Jason Selwitschka, 2<sup>nd</sup>. by Suzy DeGroot. Motion carried.</li> </ul>	<ul style="list-style-type: none"> <li>Meeting adjourned at 7pm.</li> </ul>

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