

FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council

(RTAC) meeting

DATE: October 10, 2012

TIME: 5:30 pm

PLACE: Liberty Hall

Kimberly

PRESIDING Nettie Jenkins

RECORDER R. Nack

NEXT MEETING: **December 12, 2012 at 5:30pm**

Liberty Hall, Kimberly

Present:

E.C. Members:, James Austad, Suzy DeGroot, Dee Evans, Valerie Heise, Nettie Jenkins, Kelly Schmude, Dave Schultz, Linda Schwister

Absent:., Chandler Caves, Mike Foley, Tim Rosin, Dave Rae, Jason Selwitschka

Other: Judy Burton, Faye Diedrick, Mark Evers, Tracey Froiland, Jeff Grimm, Kelly Jung, Steve Krantz, Robert Nack, Darcy Oligney, Teresa Paulus, Dotty Rippl, Scott Rogalsky, Craig Schneider, Alice Schneider, Kirk Vandenberg, Barb Wolf, Andrew Werth, Tom Schupp, Rachael Yogerst, Deb Doyle, Joscelyn Deanovich, Mark Sinotte, Marianne Peck

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Nettie Jenkins	Eight Executive Council members were present.	<ul style="list-style-type: none"> A quorum was present.
Approval of 08/08/12 Minutes and 10/10/12 Agenda	Nettie Jenkins	<ul style="list-style-type: none"> Approve Minutes from 08/08/12 Meeting. Approve 10/10/12 Meeting Agenda. 	<ul style="list-style-type: none"> Motion by Suzy DeGroot 2nd. by Dee Evans to approve 08/08/12 Minutes, and motion by Kelly Schmude 2nd. by Val Heise to approve the 10/10/12 Agenda. Motions approved.
Treasurer's Report	Bob Nack	<ul style="list-style-type: none"> Bob Nack gave Treasurer's Report for October 2012. 	<ul style="list-style-type: none"> RTAC fund balance is \$10,956.46 as of 10/10/12.
	Nettie Jenkins	<ul style="list-style-type: none"> Report on status of FVRTAC Fiscal Agent. State informed us that Bob Nack couldn't be the Fiscal Agent because he isn't a business. Discussion held on how to distribute previous year's leftover funds. 	<ul style="list-style-type: none"> At this time both St. Elizabeth Hospital and Winnebago County are looking into the possibility of being FVRTAC Fiscal Agent. Dr. Schultz reported he spoke with Jennifer Ullsvik today in Madison and Jennifer said to use up the leftover funds. After quite a

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	Nettie Jenkins	<ul style="list-style-type: none"> Request For Funds are: Clintonville Amb. 24 PHTLS books = \$1450 Clintonville Amb.15 PHTLS scholarship1125 Berlin Hosp. 100 bike helmets 400 St. E.'s 4 RNs ATCN class @ \$300= 1200 Mercy Med. Cen. 4RNs ATCN @ \$300=1200 Safe Kids Fox Val. Child Car Seat Demo 350 Fox Val. Safe Kids 5 dolls car seat demo 360 Winne. Cty. Fall Prev. Resource Guide 3500 Iola Amb.2 Ferno Scoop Strechers@810 1620 Theda Clark TCAR 25scholarships275= 6875 	<p>bit of discussion, Kirk Vandenberg made a motion seconded by Dr. Schultz to get it in writing from Jennifer that we can distribute the leftover funds. Motion approved.</p> <ul style="list-style-type: none"> Motion by Dee Evans 2nd by Dave Schultz to fund all the Request For Funds except the Theda Clark TCARR Class.
Injury Prevention	Val Heise	<ul style="list-style-type: none"> They didn't meet at last FVRTAC Meeting. 	<ul style="list-style-type: none">
Performance Improvement	Bob Nack	<ul style="list-style-type: none"> The Committee reviewed the Regional Registry Reports. Discussed which Reports are pertinent to Report on in the future. Bob did show the Mini Trauma Report which breaks down the different categories of injuries. All hospitals should be able to get your Trauma Registry Reports. Any hospital that needs assistance in getting your Trauma Registry Reports please contact Bob Nack and I will try to help you get your reports. 	<p>Will be looking into making some pie charts to give a report in the future.</p> <ul style="list-style-type: none">
Medical Oversight	Nettie Jenkins	<ul style="list-style-type: none"> Didn't meet. 	
WHEPP	Tracey Froiland	<ul style="list-style-type: none"> WISCOM statewide radio communication system is giving 100% funded grants to hospitals to purchase backup WISCOM radios. These radios are to be used primarily as a backup radio system. These radios with towers are capable of reaching 98% of WI. So they will be great for inter-facility transport of patients, and for transport of patients in a mass casualty incident. There will be a Tactical EMS course in North central WI in Spring. The date to come later. 	<ul style="list-style-type: none"> Contact Tracey Froiland at tracey.froiland@thedacare.org for more information on how to apply for a WISCOM radio grant.

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STAC	Dave Schultz	<ul style="list-style-type: none"> • TEMS Summit Feb. 7th.& 8th. • Tracey is setting up Incident Command Center and Emergency Medical Operations training at the FEMA Training Center in Anniston AL. The training dates are June 9-15, 2013. 40 people can attend the Fire & EMS course.40 people can attend a Hurts course. 60 people can attend a Hospital Leadership course. Your attendance at the course is 100% funded by FEMA. Tracey is hoping many spot are filled by Region 6 WHEPP and FVRTAC people. • WHEPP will be holding a Workshop at Liberty Hall on 10/23. • STAC and EMS Advisory Board had a joint meeting on Oct. 10th. • Discussion regarding Model Uniform Core Criteria (MUCC) Triage in a Mass Casualty Incident. • Discussion regarding Trauma Activation. It seems hospitals have different activation levels due to their specific PI criteria. • Discussion regarding hospitals getting patient reports from EMS Services is a problem. Survey might be coming in the future. • • The State of WI Trauma Field Triage and Transport Protocol was reviewed and in box 2 to add Heart Rate > 130 bpm. • The State office is in the process of hiring an Epidemiologist to oversee the Registry Data. • Classification Site Reviews does require someone (could be different people) from a hospital to attend 80% of RTAC Meetings. • Classification Site Reviews are done according to the Gold Book standards. FVRTAC does have 1 Gold Book to put out on loan for Hospitals to use for preparing for a Classification Site Review. You can contact Bob Nack to get the Gold Book. 	<ul style="list-style-type: none"> • For more informational about the training in Anniston, AL contact Tracey Froiland at tracey.froiland@thedacare.org • EMS Advisory Board. And STAC endorsed MUCC. • Motion by Jim Austad 2nd. Dr. Schultz to add Heart Rate > 130 bpm to box 2 of State of WI Trauma Field Triage Guidelines. Motion passed. Guidelines attached.
RTAC Coordinator	Bob Nack	<ul style="list-style-type: none"> • RTAC Objectives for 2012-2013 are the same as this year Objectives. • HIPAA Letter dated 8/13/12 confirming hospital may share patient health outcome information with EMS. • WHEPP is looking into revising the Patient 	<ul style="list-style-type: none"> • Objectives attached. • Letter attached.

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		<p>Tracking program.</p> <ul style="list-style-type: none"> • WHEPP has offered ABLs classes on line and now offer an additional ABLs Hands On Course. • Dec. 12th. FVRTAC Meeting is the annual Election for 3 Executive Council positions. The open positions are ED Physician held by Dr. Caves, Pre-hospital Provider held by Dee Evans, and Pediatric Representative held by Linda Schwister. Anyone interested in an open position may declare their candidacy by submitting a Letter of Intent to FVRTAC Chairperson or the RTAC Coordinator rfnack@yahoo.com by Nov. 27, 2012. • Any EMS Service interested in hosting the EMS Trauma Basics Educational program Version 2 please contact me. Version 2 has a new scenario and more pediatric training. • Trauma Coordinators Toolbox is on our website www.foxrtac.net • Registry Data Due Dates: <table border="0" data-bbox="592 919 998 1039"> <tr> <td>Due Date</td> <td></td> </tr> <tr> <td>January – March 2012</td> <td>5/31/12</td> </tr> <tr> <td>April – June 2012</td> <td>8/31/12</td> </tr> <tr> <td>July – August 2012</td> <td>11/30/12</td> </tr> </table> • In any Mass Casualty Incident (five or more patients) it is very important for the first EMS service on scene to notify the closest hospital of the incident. 	Due Date		January – March 2012	5/31/12	April – June 2012	8/31/12	July – August 2012	11/30/12	<ul style="list-style-type: none"> • To take an ABLs course contact Tracey Froiland at tracey.froiland@thedacare.org • Trauma Basic Educational presentation covers STAC, RTAC, State EMS Report Half Sheet, GCS, START Triage, and a Mass Casualty Incident. • RTAC Coordinator Report attached.
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RTAC Coordinator Contract	Nettie Jenkins	<ul style="list-style-type: none"> • Executive Council has created a new contract for the RTAC Coordinator. 	<ul style="list-style-type: none"> • Motion by Jim Austad 2nd. Dave Schultz to approve RTAC Coordinator contract. Motion passed. 								
Educational Classes	Nettie Jenkins	<ul style="list-style-type: none"> • Clintonville Area Ambulance is having a PHTLS course Dec. 7&8th. Please contact Don Kimlicka at clintamb@frontiernet.net for more information. • Dr. Schultz will be coordinating a RTTDC course. • Theda Star holding Fall Case Review Nov. 13 6-9pm. 									
New Business	Nettie Jenkins	<ul style="list-style-type: none"> • The FVRTAC Meeting date for 2012 is Dec. 12th. 									
Adjournment		<ul style="list-style-type: none"> • Case Review: Motorcycle Accident in Fond du lac County. 	<ul style="list-style-type: none"> • Meeting adjourned. Case Review 50 minutes. 								

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