

FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council
(RTAC) meeting

DATE: April 11, 2012

TIME: 5:30 pm

PLACE: Liberty Hall
Kimberly

PRESIDING: Nettie Jenkins

RECORDER: R. Nack

NEXT MEETING: **June 13, 2012 at 5:30pm**
Liberty Hall, Kimberly

Present:

E.C. Members: Dee Evans, Valerie Heise, Nettie Jenkins, Kelly Schmude, Dave Schultz, Linda Schwister, Jason Selwitschka

Absent: James Austad, Chandler Caves, Suzy DeGroot, Mike Foley, Dave Rae, Tim Rosin,

Other: Brian Brehm, Judy Burton, Jen Danzeisen, Jennifer Franz, Jinnifer Gauke, Jeff Grimm, Kelly Jung, Robert Nack, Darcy

Oligney, Dotty Rippl, Scott Rogalsky, Craig Schneider, Alice Schneider, Kirk Vandenberg, Tracy Warren

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Nettie Jenkins	Seven Executive Council members were present.	<ul style="list-style-type: none"> A quorum was present.
Approval of 02/08/12 Minutes and 04/11/12 Agenda	Nettie Jenkins	<ul style="list-style-type: none"> Approve Minutes from 02/08/12 Meeting. Approve 04/11/12 Meeting Agenda. 	<ul style="list-style-type: none"> Motion by Jason Selwitschka 2nd. by Dee Evans to approve 02/08/12 Minutes. Motion by Val Heise 2nd by Kelly Schmude to approved 04/11/12 Agenda. Motions approved.
Treasurer's Report	Bob Nack	<ul style="list-style-type: none"> Bob Nack gave Treasurer's Report for Feb., March, & April 2012. Total cost for EMS Appreciation Night held on 3/21/12 was \$1,796.91 and 58 people attended. 	<ul style="list-style-type: none"> RTAC fund balance is \$23,125.24 as of 04/04/12.
Request For Funds	Nettie Jenkins	<ul style="list-style-type: none"> Jinnifer Gauker presented a Request For Funds for the Trauma Symposium "Update in Trauma Care 2012" on May 22. The request is for 35 scholarships costing \$2,275.00 	<ul style="list-style-type: none"> Motion by Jason Selwitschka, 2nd. by Val Heise to have 35 scholarships costing a total of \$2,275.00 to send people to the Trauma Symposium on May 22nd. Motion approved.

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Injury Prevention	Valerie Heise	<ul style="list-style-type: none"> • They didn't meet at last Meeting because Val was the only committee member there. • Linda Schwister participated in a teleconference on 3/8/12 regarding Fall Prevention. • Safe Kids is having a car seat recycling drop off at Kohl's store in Neenah . • 20th. Street YMCA in Oshkosh is holding a Sport Injuries Prevention Clinic on 4/21 from 10am- noon. Kimberly YMCA is also holding a Sport Injuries Prevention Clinic on 5/12 from 10am – noon. 	<ul style="list-style-type: none"> • Hopefully more information will be coming from Madison regarding collecting information on Falls. • Car seats are only good for approximately 6 years and they can be recycled.
Performance Improvement	Kelly Jung	<ul style="list-style-type: none"> • The Committee reviewed the new Regional Registry Reports that were just made available through Digital Innovations. 	<ul style="list-style-type: none"> • It was found out that the Registry Reports from Theda Clark hadn't been entered. So they were going to talk with Digital Innovations to get that corrected.
Medical Oversight	Craig Schneider	<ul style="list-style-type: none"> • There are 4,000 EMS Patient Reports that were printed and available free for any FVRTAC EMS Services to use. • EMS Appreciation Night was held on March 21, 2012 at Fox Valley Tech. College. 58 People attended and it was well received. • Discussed updating RTAC Contact List (primary region only) 	
WHEPP	Bob Nack	<ul style="list-style-type: none"> • WHEPP has a new Director and his name is Kevin Wernet. • WHEPP is aligning with Public Health for the next Grant Cycle. • Region 6 is looking at sponsoring an EAA tabletop drill this summer. • Budgeting for a major radio project including a state wide hospital/EMS radio network. 	

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STAC	Dave Schultz	<ul style="list-style-type: none"> • STAC and EMS Advisory Board had a joint meeting. They will have a joint meeting Oct. 10, 2012 also. • Lengthy discussion on “The State of WI Trauma Field Triage Protocol”. Accepted change is GCS < or = 13. Still to be determined wording of Protocol vs Guideline and wording regarding Airway management. • Classification Site Reviews does require someone (could be different people) from a hospital to attend 80% of RTAC Meetings. • Classification Site Reviews are done according to the Gold Book standards. FVRTAC does have 1 Gold Book to put out on loan for Hospitals to use for preparing for a Classification Site Review. You can contact Bob Nack to get the Gold Book. 	<ul style="list-style-type: none"> • Once STAC has adopted final wording then it will have to be discussed at FVRTAC.
RTAC Coordinator	Bob Nack	<ul style="list-style-type: none"> • At our RTAC Coordinator Meeting and STAC Meeting in Madison we had discussions regarding increasing EMS attendance at RTAC Meetings. • A comment was made that EMT’s had the impression that RTAC Meetings were only for Administrative personnel. • Another concern is how to you keep EMS interested to come to RTAC Meetings? • RTAC Coordinators are working on standardizing the RTACs Regional Trauma Plan. • June 6th. Noon -2pm at Sheraton Hotel in Madison a presentation from Jennifer Ward Senior Vice-President of Trauma Center Association of America (TCAA) from New Mexico. Will present information on charging for Trauma Activation Fees. 	<ul style="list-style-type: none"> • At Madison Meetings I reported on our EMS Appreciation Night on 3/21/12. That we had 58 people attend and I got email address’ from 25 new people to send out Meeting information. • RTAC Meetings are for anyone involved in EMS to attend. That could be Dispatchers, 1st Responders, Police, Fire, EMS. Hospital, Public Health, Injury Prevention, and Pediatric personnel. • Possible answer is to have Education or Case Reviews at RTAC Meetings. Which we have been doing Education and we will include Case Reviews in the future. • STAC was suppose to tell RTAC Coordinators what they want to see in the RTAC Regional plans and they replied yet.

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Educational Classes	Nettie Jenkins	<ul style="list-style-type: none"> • Advanced Burn Life Support course is available on line to Paramedics and Intermediates (if service doesn't have Paramedics). Contact WHEPP Coordinator Tracey Froiland tracey.froiland@thedacare.org for enrollment. • Pediatric Kits are available free to any Licensed First Responder Services. • Any EMS Service interested in hosting the EMS Trauma Basics Educational program Version 2 please contact me. Version 2 has a new scenario and more pediatric training. • Trauma Coordinators can go to this website for help with the Trauma Registry. http://sertacwi.org/Coordinators_Tool_Kit.html • Registry Data Due Dates: <table border="0" style="margin-left: 20px;"> <tr> <td>Due Date</td> <td></td> </tr> <tr> <td>July – August 2011</td> <td>11/30/11</td> </tr> <tr> <td>September – Dec. 2011</td> <td>02/29/12</td> </tr> <tr> <td>January – March 2012</td> <td>5/31/12</td> </tr> <tr> <td>April – June 2012</td> <td>8/31/12</td> </tr> <tr> <td>July – August 2012</td> <td>11/30/12</td> </tr> </table> • RTAC Coordinators received a report from the State Injury Prevention Dept. called,“ The Burden of Injury in WI” It is a very informative report regarding injuries in each County in WI. This Report is available to review, if you would like to see the book contact Bob Nack. You can see it on line at dhfs.wisconsin.gov/health/injuryprevention/ • In any Mass Casualty Incident (five or more patients) it is very important for the first EMS service on scene to notify the closest hospital of the incident. 	Due Date		July – August 2011	11/30/11	September – Dec. 2011	02/29/12	January – March 2012	5/31/12	April – June 2012	8/31/12	July – August 2012	11/30/12	<ul style="list-style-type: none"> • To receive a Pediatric Kit contact your local Kiwanis Club or contact Bob Nack for more information. • Trauma Basic Educational presentation covers STAC, RTAC, State EMS Report Half Sheet, GCS, START Triage, and a Mass Casualty Incident. • See attached RTAC Coordinator Monthly Report for more information.
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New Business	Nettie Jenkins	<ul style="list-style-type: none"> • SERTAC has asked if FVRTAC would be interested and cosponsoring a Trauma Care After Resuscitation course (TCAR). The course would cost each RTAC approximately \$1,000.-\$1,500. for a facility and lunch. Tuition would be 0-50 = \$275.per person, >50 = \$250. Per person. • Don Kimlicka is trying to organize a PHTLS course. Any Agency willing to hold a PHTLS course please contact Don Kimlicka clintamb@frontiernet.net 	<ul style="list-style-type: none"> • Without having a course agenda and discussion of usage it was decided to table a TCAR course. 												

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Adjournment	Nettie Jenkins	<ul style="list-style-type: none"> • Trauma Symposium is May 22, 2012. • Shawano Ambulance is holding a Child Car Seat Safety Technician course 5/29-6/2. Please contact them to sign up. • The tentative Meeting dates for 2012 are June 13th. Aug. 8th. Oct. 10th. Dec. 12th. 	<ul style="list-style-type: none"> • FVRTAC will be having a booth at the Trauma Symposium. • Motion by Dave Schultz to adjourn, 2nd by Jason Selwitschka.