

# FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council  
(RTAC) meeting

DATE: June 08, 2011

TIME: 5:30 pm

PLACE: Liberty Hall  
Kimberly

PRESIDING: Nettie Jenkins

RECORDER: R. Nack

NEXT MEETING: **October 12, 2011 at 5:30pm**  
Liberty Hall, Kimberly

Present:

E.C. Members: Sheila Barr, Dee Evans, Valerie Heise, Nettie Jenkins, Dave Rae, Tim Rosin, Kelly Schmude,

Absent: James Austad, Suzy DeGroot, Chandler Caves, Mike Foley, Dave Schultz, Linda Schwister,

Other: Judy Burton, Mark Evers, Tracey Froiland, Jinnifir Gaueke, Kelly Jung, Don Kimlicka, Dennis Lepak, Robert Nack, Darcy Oligney, Mike Pamperin, Susie Piechowski, Dotty Rippl, Craig Schneider, Tina Slominski, Julie Thompson, Kirk Vandenberg, Tracey Warren, Lisa Tollard, Jennifer Franz

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Nettie Jenkins	Seven Executive Council members were present.	<ul style="list-style-type: none"> <li>A quorum was present.</li> </ul>
Approval of 04/13/11 Minutes and 06/08/11 Agenda	Nettie Jenkins	<ul style="list-style-type: none"> <li>Approve Minutes from 04/13/11 Meeting and approve 06/08/11 Agenda.</li> </ul>	<ul style="list-style-type: none"> <li>Motion by Dee Evans 2<sup>nd</sup> by Tim Rosin.</li> </ul>
Treasurer's Report	Tim Rosin	<ul style="list-style-type: none"> <li>Tim Rosin gave Treasurer's Report for April, May, and June. He is also submitting to the State for additional reimbursement of funds.</li> <li>Bob reviewed the Budget for \$49,911.</li> <li>Trauma Symposium was held May 24<sup>th</sup> at Bridgewood. FVRTAC gave scholarships to 39 people to attend the Trauma Symposium.</li> <li>Thank You Letter was read from Appleton Area School District for bussing students to P.A.R.T.Y. at the PAC.</li> <li>Thank You letter was read from Gold Cross Ambulance for FVRTAC supplying 250 bike</li> </ul>	<ul style="list-style-type: none"> <li>RTAC funds balance of \$9,893.22 as of 06/08/11.</li> <li>Total attendance at the Trauma Symposium was 185 people. Last year 125 people had attended.</li> </ul>

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Request For Funds	Nettie Jenkins	<p>helmets for their open house.</p> <ul style="list-style-type: none"> <li>• Tim Rosin and Kelly Schmude are to be a committee, to create a draft policy or criteria on distribution of RTAC funds when agencies submit Request For Funds.</li> <li>• Aurora Medical Center Oshkosh submitted a request to send 2 nurses to an ENPC course at a total cost of \$500.00.</li> <li>• Waupaca County. Fire Chiefs &amp; EMS Directors have a Request For funds for \$1,000. For Waupaca County. Farm Rescue Training on 6/18/11.</li> <li>• Request For Funds from Injury Prevention Committee for \$990. For 1000 bike helmet stickers.</li> <li>• Request For Funds from Waushara County Health Dept. for \$2300. for 250 bike helmets and 40 child car seats.</li> <li>• Bob Nack mentioned that Ripon Medical Center had requested \$1,000.00 for 4 nurses to attend TNCC class. But no one was present at the April 13<sup>th</sup>. so the request was tabled.</li> <li>• There were 3 Request For funds from Riverside Medical Center to send nurses to TNCC &amp; EPNC classes in Sept. &amp; Oct. were tabled till it got closer to those class dates. Since the next meeting is Oct. 12<sup>th</sup>. They needed to be discussed now. 3 Nurses to ENPC Sept. 8<sup>th</sup>. 2 Nurses to TNCC Sept. 19<sup>th</sup>. 3 Nurses to TNCC Oct. 31<sup>st</sup>.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion by Tim Rosin, 2<sup>nd</sup> by Dave Rae to send 2 nurses to ENPC course, cost of \$500. Motion passed.</li> <li>• Motion by Tim Rosin, 2<sup>nd</sup>. by Val Heise to give \$1,000. to Waupaca County Farm Rescue training. Motion passed.</li> <li>• Motion by Nettie Jenkins, 2<sup>nd</sup> by Val Heise for 1000 bike helmet stickers costing \$990. Motion passed.</li> <li>• Motion by Val Heise, 2<sup>nd</sup>. By Dee Evans for \$2300. for 250 bike helmets and 40 child car seats. Motion passed.</li> <li>• The request was tabled again because no one was there to present the request.</li> <li>• Motion by Tim Rosin, 2<sup>nd</sup>. by Kelly Schmude to send the Nurses to all the classes at a total cost of \$2,000. Motion passed.</li> </ul>
Injury Prevention	Valerie Heise	<ul style="list-style-type: none"> <li>• Discussed FVRTAC Booth at the Trauma Symposium.</li> <li>• Discussed buying bike helmet stickers.</li> <li>• AAA has 4 Distracted Driving Simulators that test driving skills while distracted. They are loaned out free of charge.</li> <li>• Riverside Medical Center had their event where they hand out bike helmets. Riverside did have a banner made up acknowledging the bike helmets from FVRTAC.</li> </ul>	
Performance Improvement	Kelly Jung	<ul style="list-style-type: none"> <li>• Working on going back to the basics of P I Indicators. Discussed GCS on reports and accuracy of reports. They are planning on</li> </ul>	

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		<p>sending a letter to the Hospitals with this information.</p> <ul style="list-style-type: none"> <li>• They would also like more people on their Committee including EMS representation.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>
Medical Oversight	Nettie Jenkins	<ul style="list-style-type: none"> <li>• Discussed how EMS Appreciation Night went over and how to improve next year.</li> <li>• Discussed Trauma Symposium Booth as what to have in the booth.</li> <li>• Discussed Educational Topics for RTAC Meetings. Future topics are Soft Tissue Injury in Oct. and Hunting Injuries.</li> </ul>	
WHEPP	Tracey Froiland	<p>WHEPP had a statewide exercise the week of 5/18/11 called Vigilant Guard. The scenario was 4 hospitals in LaCrosse area were flooded and had to evacuate 700 patients. Within a few hours beds were found for all the patients.</p> <p>Dennis Tomczyk retired on May 6th. And Lois Sater is the interim person.</p>	
STAC	Bob Nack	<ul style="list-style-type: none"> <li>• ACS Site Review Consultation will be at the Sheraton on John Nolan drive in Madison on June 27-30<sup>th</sup>. June 28<sup>th</sup>. The Agenda from 10; 15am-11; 30am is EMS, System Coordination and Patient Flow, and Disaster Preparedness. So anyone interested in making any comments regarding improving these topics please come to the meeting and express yourself.</li> <li>• No August STAC Meeting. The next STAC Meeting is Oct. 12<sup>th</sup>.</li> <li>• Digital Innovations held Trauma Registry training at the Sheraton Hotel in Madison on June 7<sup>th</sup>. The training covered basics Trauma Registry entering data and how to get reports.</li> <li>• Hospital Classification Site Reviews are going to start up again in August 2011. Hospitals should have received their notice if they are</li> </ul>	

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RTAC Coordinator	Bob Nack	<p>being reviewed.</p> <ul style="list-style-type: none"> <li>• There are 2 committees overseeing site reviews. One is the Classification Review Committee, which is a closed meeting. The other new committee called Classification Process Committee which is open to the public and that is where hospitals can state their views regarding the site review process.</li> <li>• There are 2 new Site Reviewers. One from a Level III Trauma Center and one from a Level IV Trauma Center.</li> <li>• DHS 110 became effective 1/01/11 and is posted at <a href="http://www.foxrtac.net">www.foxrtac.net</a></li> <li>• Any EMS Service interested in hosting the EMS Trauma Basics Educational program Version 2 please contact me. Version 2 has a new scenario and more pediatric training.</li> <li>• There are new Mass Casualty Incident wristbands available now. Each ambulance can receive free a box of wristbands and each hospital can receive free 2 boxes per hospital. You can contact me for the wristband order form.</li> <li>• OJA is starting a Patient Tracking Pilot Phase 2 program.</li> <li>• In any Mass Casualty Incident (five or more patients) it is very important for the first EMS service on scene to notify the closest hospital of the incident.</li> <li>• Outagamie County Airport is having an Airport Drill in August.</li> </ul>	<ul style="list-style-type: none"> <li>• Trauma Basic Educational presentation covers STAC, RTAC, State EMS Report Half Sheet, GCS, START Triage, and a Mass Casualty Incident.</li> </ul>
Educational Classes	Nettie Jenkins	<ul style="list-style-type: none"> <li>• St Agnes is holding a TNCC course June 27<sup>th</sup>.</li> </ul>	
New Business	Nettie Jenkins	<ul style="list-style-type: none"> <li>• No FVRTAC Meeting in August. The next FVRTAC Meeting is October 12<sup>th</sup>.</li> </ul>	
Adjournment	Nettie Jenkins		<ul style="list-style-type: none"> <li>• General Meeting adjourned at 7:05 pm. Motion by Dee Evans 2<sup>nd</sup>. by Sheila Barr to adjourn. Committee Meetings followed.</li> </ul>

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