

FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council

(RTAC) meeting

DATE: February 09, 2011

TIME: 5:30 pm

PLACE: Liberty Hall

Kimberly

PRESIDING Nettie Jenkins

RECORDER R. Nack

NEXT MEETING: **April 13, 2011 at 5:30pm**

Liberty Hall, Kimberly

Present:

E.C. Members: James Austad, Suzy DeGroot, Mike Foley, Valerie Heise, Nettie Jenkins, Dave Rae, Tim Rosin, Dave Schultz, Linda Schwister

Absent: Sheila Barr, Chandler Caves, Dee Evans, Kelly Schmude

Other: Judy Burton, Faye Diedrick, Tracey Froiland, Brenda Garvey, Jinnifir Gaeke, Jeff Grimm, Don Kimlicka, Dan Lehman, Robert Nack, Dotty Rippl, Adam Roehl, Craig Schneider, Tina Slominski, Tracey Warren

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Nettie Jenkins	Nine Executive Council members were present.	<ul style="list-style-type: none"> A quorum was present.
Approval of 12/08/10 Minutes and 02/09/11 Agenda	Nettie Jenkins	<ul style="list-style-type: none"> Approve Minutes from 12/08/10 Meeting and approve 02/09/11 Agenda. 	<ul style="list-style-type: none"> Motion by Jim Austad 2nd by Tim Rosin.
Treasurer's Report	Nettie Jenkins	<ul style="list-style-type: none"> Tim Rosin gave verbal Treasurer's Report and reported he has recently submitted to CARS approximately \$30,000. for reimbursement. 	<ul style="list-style-type: none"> Bob sent out email with RTAC funds balance of \$6,828.86 as of 01/31/11.
Request For Funds	Nettie Jenkins	<ul style="list-style-type: none"> EMS Appreciation Night is March 16th .at Fox Valley Technical College. There was discussion about funding and getting the information out to everyone. 	<ul style="list-style-type: none"> After discussion Tim Rosin made a motion 2nd by Susie DeGroot to approve funds up to \$2,000.00 for EMS Appreciation Night . Motion carried. Bob Nack will send out emails to everyone regarding EMS Appreciation Night and to RSVP Bob Nack at fnack@yahoo.com by March 7th.

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		<ul style="list-style-type: none"> • Jinnifir Gauerke from Theda Clark Hospital requested \$1,000.00 for bussing students to the PARTY at the PAC program on March 1st. &2nd. • Don Kimlicka from Clintonville Area Ambulance requested \$1440.00 for PHTLS 10 instructor books @ \$60. ea and 15 provider books @\$56. ea. He proposed these books will be loaner books for students. • Valerie Heise from Riverside Medical Center requested \$1,947.00 for bike helmets the Waupaca Learning Center “Think First” program. • Jim Austad from Oshkosh Fire Dept. requested for 6 First Responder groups in OFD response area 6 Pediatric boards and 6 KED boards for a total cost of \$2,580.84. The services where the boards will go to are; Town of Algoma Fire Department Nekimi Fire Department Omro/Rushford Fire Department Utica Fire Department Van Dyne Fire Department Winneconne/Poygan Fire Department. 	<ul style="list-style-type: none"> • Motion by Tim Rosin, 2nd. by Suzy DeGroot to approve \$1,000.00 for bussing students to PARTY at the PAC. Motion carried. • Motion by Suzy DeGroot 2nd. By Jim Austad to approve \$1,440.00 for PHTLS books. Motion carried. • Motion by Nettie Jenkins, 2nd. by Dave Rae to approve \$1,947. for bike helmets. Motion carried. • Motion by Tim Rosin, 2nd. by Val Heise to approve \$2,580.84 for 6 First Responder groups to each receive a Pediatric board and a KED board. Motion carried. With strong encouragement for these services to attend FVRTAC meetings in the future.
Injury Prevention	Valerie Heise	<ul style="list-style-type: none"> • The committee is looking for information regarding “Texting and Driving” for schools. They are looking at possible bumper stickers. They are also looking for fall injury prevention material. 	
Performance Improvement		<ul style="list-style-type: none"> • Looking at documentation of reports. 	
Medical Oversight	Nettie Jenkins	<ul style="list-style-type: none"> • The Committee had 4,000 EMS patient reports printed in Oct. To view the EMS Report you can see it on the website at www.foxrtac.net. • EMS Appreciation Night at Fox Valley 	<ul style="list-style-type: none"> • All EMS Services in FVRTAC can receive some EMS Reports free at the RTAC Meetings. Any EMS Service interested in receiving any EMS Reports contact FVRTAC Coordinator. • EMS Appreciation Night will have breakout sessions of Spinal

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Public Health	Linda Schwister	<p>Technical College on March 16th. At 6pm. There will Doctor presentations, free food and door prizes.</p> <ul style="list-style-type: none"> • Mass Casualty Incident and hospitals giving information to EMS regarding how many red, yellow, green patients the hospitals can handle. • Looking for new Chairperson since Nettie is the FVRTAC Chairperson. • No one from the Public Health Consortia attends our FVRTAC Meeting so it was decided to take it off the Agenda in the future. 	<p>Cord Injuries Dr. Yazbak, HPS Lab Scenarios to practice your skills with Dr. Schultz & FVTC Staff, and Case Reviews with Nettie Jenkins & Jeff Grimm</p> <ul style="list-style-type: none"> • Dennis Tomczyk is looking into how WITRAC can do this.
WHEPP	Tracey Froiland	<ul style="list-style-type: none"> • WHEPP has a new budget for next year. • Hospitals are working on drills. • WHEPP will have a statewide exercise the week of 5/14/11 called Vigilant Guard. 1 part of the exercise will be hospitals flooding and evacuating patients. Another part of the exercise will be a Hazardous Material Incident. • Dennis Tomczyk is retiring in Spring. 	
STAC	Bob Nack	<ul style="list-style-type: none"> • The STAC Meeting on Feb. 2nd. was canceled due to a snow storm. • The new State Trauma Coordinator is Marianne Peck and you can contact her at marianne.peck@wisconsin.gov • STAC positions are for a 3 year term and are only for 2 terms. So there are 6 STAC members who have completed their 6 years. So in FVRTAC 3 STAC members have fulfilled their 6years and they are Ray Georgen, Jim Austad, and Jeff Grimm. We would like to thank Ray, Jim and Jeff for their hard work and dedication to STAC. If anyone is interested in being on STAC please submit a Letter Of Intent to Marianne Peck at marianne.peck@wisconsin.gov • Digital Innovations is offering Trauma Registry training at the Sheraton Hotel in Madison on June 7th. From 9am-3pm. The 	<ul style="list-style-type: none"> •

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RTAC Coordinator	Bob Nack	<p>training is for present and new Trauma Registrars and Trauma Coordinators. The training will cover basics and how to get reports</p> <ul style="list-style-type: none"> • Hospital Designation Site Reviews are going to start up again in 2011. A schedule hasn't been set yet. Hospitals will be given adequate advance notice of upcoming site reviews. • There are 2 committees overseeing site reviews. One is the Designation Review Committee, which is a closed meeting. The other new committee called Designation Process Committee which is open to the public and that is where hospitals can state their views regarding the site review process. • RTAC Coordinator Meeting, STAC Meeting, and EMS Advisory Board Committee Meetings in Madison on Feb. 1&2 were all canceled due to the snowstorm. But RTAC Coordinators did have a teleconference on Feb. 1st. • Next STAC Meeting in Madison is April 6th. • Any EMS Service interested in hosting the EMS Trauma Basics Educational program please contact me. • Pediatric Kits are available through Kiwanis Clubs or General Federation of Women's Clubs. • RTAC Coordinators will be working on tracking the 6 WEM Disaster Trailers in WI. • There are new Mass Casualty Incident wrist bands available now. Each ambulance can receive free a box of wristbands and each hospital can receive free 2 boxes per hospital. You can contact me for the wristband order form. • OJA is starting a Patient Tracking Pilot Phase 2 program. EMS services are eligible to receive a grant for \$5,000.00. Anyone interested in applying for a grant contact me for the form. • There is a new EMSC coordinator, her name is Merissa Roembke, you can contact her at Marisa.Roembke@dhs.wisconsin.gov. There was a new EMSC survey that was recently sent out and would you please complete it. You can find it at http://www.emscsurveys.org/ • DHS is holding a "Service Directors, What You Need To Know" training session at Sheraton in Madison on 4/6/11 from 1-4pm. 	<ul style="list-style-type: none"> • See attached RTAC Coordinator Report. • Trauma Basic Educational presentation covers STAC, RTAC, State EMS Report Half Sheet, GCS, START Triage, and a Mass Casualty Incident.

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Educational Classes	Nettie Jenkins	<ul style="list-style-type: none"> • RTAC Coordinators are working on Objectives for 2011-2012. They would start July 1, 2011. • Discussion about sponsoring scholarships for Educational classes this year. Some Educational classes are Trauma Nursing Core Course offered at Mercy Medical Center 3/28&29, and 10/31&11/01. This TNCC is also offered at St. Elizabeth Hospital 5/23&24, and 9/19&20. Another class offered is Emergency Nursing Pediatric Course at St. Elizabeth Hospital on 4/14&15, and at Mercy Medical center on 9/8&9. There will also be Theda Clark's Trauma Symposium 5/24. • Discussion that Shawano Medical Center requested to send 2 nurses to TNCC course and it will cost \$1,000.00. 	<ul style="list-style-type: none"> • Objectives are attached. • TNCC and ENCC brochures are posted on FVRTAC website at www.foxrtac.net • Motion by Suzy DeGroot 2nd. by Jim Austad to send 4 nurses to TNCC costing \$1,000.00. Motion carried.
New Business	Bob Nack	<ul style="list-style-type: none"> • 2011 Meeting dates are 4/13, 6/08, 8/10, 10/12, 12/14 (election). 	
Vice Chair	Nettie Jenkins	<ul style="list-style-type: none"> • Jim Austad was nominated as Vice Chair. 	<ul style="list-style-type: none"> • Motion was made carried Jim Austad is Vice Chair.
Upcoming Training		<ul style="list-style-type: none"> • March 1st. & 2nd P.A.R.T.Y. at the PAC contact Jinnifir Gaeke. • May 11-14, Child Passenger Safety Seat Class in Clintonville cont Don Kimlicka. • May 12th. Fondulac Fire & Flight For Life sponsoring Bob Page 12 lead EKG Seminar at Fondulac City County Building, contact Nettie Jenkins. 	
Adjournment		<ul style="list-style-type: none"> • Dr. Foley gave an Educational presentation on Traumatic Brain Injuries. CEU it lasted 45 minutes 	<ul style="list-style-type: none"> • General Meeting adjourned at 7:41pm. Motion by Susie DeGroot, 2nd. Jim Austad. Committee Meetings followed.

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