

# FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council

(RTAC) meeting

DATE: April 14, 2010

TIME: 5:30 pm

PLACE: Liberty Hall

Kimberly

PRESIDING Tim Rosin

RECORDER R. Nack

NEXT MEETING: **June 9, 2010 at 6pm**  
Liberty Hall, Kimberly

Present:

E.C. Members: Suzy Arter, James Austad, Chandler Caves, Luke Domashevsky, Nettie Jenkins, Kelly Jung, Tim Rosin, Dave Schultz, Linda Schwister

Absent: Dee Evans, Mike Foley,

Other: Sheila Barr, Faye Diedrick, Mark Evers, Jinnifer Gauerke, Jeff Grimm, Valerie Heise, Lora Huelster, Dan Lehman, Robert Nack, Darcy Oligney, Dave Ray, Dotty Rippl, Paul Roberts, Kelly Schmude, Craig Schneider, Alice Schneider, Julie Thompson, Jeremy Becker, Shirley Strong, Adam Roehl, Susie Piechowski, Tina Slominski

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Tim Rosin	Nine Executive Board members were present.	<ul style="list-style-type: none"> <li>A quorum was present.</li> </ul>
Approval of 10/14/09 and 2/10/10 Minutes and 4/14/10 Agenda	Tim Rosin	<ul style="list-style-type: none"> <li>Minutes from 10/14/09 and 2/10/10 and 4/14/10 Agenda.</li> </ul>	<ul style="list-style-type: none"> <li>Motion by Nettie Jenkins, 2<sup>nd</sup> by Jim Austad as posted.</li> </ul>
Treasurer's Report	Tim Rosin	<ul style="list-style-type: none"> <li>Tim gave Treasurer's Report for Feb. and March 2010.</li> <li>Discussion regarding providing scholarships for people to attend Theda Clark Trauma Symposium. Attendance fee is \$65.00 per person.</li> </ul>	<ul style="list-style-type: none"> <li>Balance as of 03/31/10 is \$24,801.90.</li> <li>Nettie Jenkins made a motion seconded by Jim Austad to send up to 20 people to Theda Clark Trauma Symposium on June 9,10. Cost \$65.00 per person X 20 people equals \$1300.00. Motion passed.</li> </ul>

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<p>Committee Reports</p> <p>Injury Prevention</p> <p>Performance Improvement</p> <p>Medical Oversight</p>	<p>Val Heise</p> <p>Suzie Arter</p> <p>Nettie Jenkins</p>	<ul style="list-style-type: none"> <li>• Trauma Night for EMS Partners to be sponsored by FVRTAC at Fox Valley Technical College on May 20, 2010 at 6pm.</li> <li>• Request from Val Heise from Riverside Medical Center for 200 bike helmets for Waupaca.</li> <li>• Request from Kelly Schmude from Berlin Hospital for 200 bike helmets.</li> <li>• Request from Linda Schwister from Outagamie Public Health for 50 bike helmets.</li> <li>• Discussed Request For Funds for PDA STAT Manikin for \$8,995.00.</li> </ul> <ul style="list-style-type: none"> <li>• They are looking at Fall Prevention programs and teen driving course and texting while driving.</li> </ul> <ul style="list-style-type: none"> <li>• Performance Improvement Report 2009 Data 14 % EMS Scene times &gt; 20 minutes reasons multiple patients or involved extrications. 80% of Ambulance reports had GCS. 30% of hospital transfers had GCS. 49% of hospitals transfer times were &gt; 3 hours. 96% of the time patients had the proper triage.</li> <li>• Suzie Arter informed us that she will no longer be able to do the Performance Improvement Report and turned in the laptop and printer.</li> </ul> <ul style="list-style-type: none"> <li>• Reviewed survey results for Educational presentations.</li> <li>• Working on EMS Night 5/20/10</li> <li>• Reviewed Objective Deliverables.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion by Kelly Jung, 2nd by Suzie Arter to spend up to \$2,000.00 for Trauma Night for EMS Partners at FVTC. On 5/20/10. Motion passed.</li> <li>• Val Heise said Dr. Foley had 200 bike helmets left from last year and she would get the helmets from him.</li> <li>• Motion by Suzie Arter, 2<sup>nd</sup>. By Kelly Jung for 200 bike helmets for Berlin Hospital.</li> <li>• Motion by Nettie Jenkins, 2<sup>nd</sup> by Kelly Jung for 50 bike helmets.</li> <li>• It was decided more information and discussion on maintenance, upkeep and usage is needed before making a decision on such a costly piece of equipment. Sales Representative should bring back more information.</li> </ul> <ul style="list-style-type: none"> <li>• Kelly Schmude took the Performance Improvement laptop and printer.</li> </ul>

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Public Health	Bob Nack	<ul style="list-style-type: none"> <li>A group is also working on an EMS half sheet report for ER and EMS.</li> </ul>	
WHEPP	Bob Nack	<ul style="list-style-type: none"> <li>Three area Public Health Consortiums have combined into one Consortium.</li> <li>PPE for EMS round 2 was shipped. It was for EMS transport services and certified First Responders. If anyone didn't receive their ordered supplies please contact RTAC Coordinator.</li> <li>WHEPP is funding the EMS Trauma Basics Education. Also funding Pediatric Jump Kits for EMS and First Responders.</li> </ul>	<ul style="list-style-type: none"> <li>276 EMS Services throughout WI received the PPE for EMS in round 1. In FVRTAC 21 EMS Services received the PPE. Round 2 statewide 400 EMS and 1<sup>st</sup>. Responder agencies applied for PPE. In FVRTAC 26 agencies applied for the PPE. Shipping should have started 2/8/10.</li> <li>Any EMS or First Responder agency interested in applying for a Pediatric Jump Kit contact the RTAC Coordinator or local Kiwanis.</li> </ul>
STAC	Jim Austad	<ul style="list-style-type: none"> <li>Hospital site reviews are put on hold for approximately 6 months.</li> <li>STAC is looking at doing some Strategic Planning.</li> <li>DRC is changing language in HFS 118 from designation to classification.</li> <li>A committee is looking at revising HFS 118.</li> </ul>	
RTAC Coordinator	Bob Nack	<ul style="list-style-type: none"> <li>Attended RTAC Coordinator Meeting in Madison on April 6<sup>th</sup>.</li> <li>Next STAC Meeting in Madison is June 2<sup>nd</sup>.</li> <li>Designation Site Reviews in 2010 are on hold till further notice.</li> <li>FVRTAC is sponsoring EMS Night at FVTC on May 20 at 6pm.</li> <li>State Trauma website is <a href="http://www.dhs.wisconsin.gov/trauma">www.dhs.wisconsin.gov/trauma</a></li> <li>693 EMS Services are participating in WARDS. 769,737 runs are in the system. Participation date was 1/1/08; progressive sanctions will be applied to nonparticipating services. License could be suspended.</li> <li>Any EMS Service interested in hosting the</li> </ul>	<ul style="list-style-type: none"> <li>See attached RTAC Coordinator Report.</li> <li>If any hospital is wondering when their Designation Site Review is in 2010 they can contact Connie Rigdon.</li> </ul>

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WI Trauma Field Triage Protocol	Jim Austad	<p>EMS Trauma Basics Educational program please contact me.</p> <ul style="list-style-type: none"> <li>• WI Trauma Registry will be going live with their updates between May 15-31<sup>st</sup>.</li> <li>• Performance Improvement training in Madison on June 3<sup>rd</sup>.</li> <li>• Discussion regarding the WI Trauma Field Triage Protocol.</li> </ul>	<ul style="list-style-type: none"> <li>• Trauma Basic Educational presentation covers STAC, RTAC, State EMS Report Half Sheet, GCS, START Triage, and a Mass Casualty Incident.</li> <li>• Motion was made to add in WI Trauma Triage Protocol #2 “Heart Rate &gt; 120”. Physicians are to review this and bring any comments to our June 9<sup>th</sup>. RTAC Meeting.</li> </ul>
Review Executive Council Positions	Tim Rosin	<ul style="list-style-type: none"> <li>• Tim Rosin read a letter of resignation from Dawn Shuman of her Hospital Administrator position on the Executive Council. John Walsh had also submitted an email of his resignation of the Public Health and Injury Prevention position on the Executive Council.</li> </ul>	<ul style="list-style-type: none"> <li>• Anyone interested in either the Hospital Administrator position or the Public Health and Injury Prevention position please submit a letter of intent to the RTAC Coordinator by June 8, 2010.</li> </ul>
New Business/ Discussion	Craig Schneider	<ul style="list-style-type: none"> <li>• Craig Schneider gave report of Multi vehicle crash on Highway 41 North of Kaukauna on March 5, 2010. The incident happened due to fog on the highway. There were 38 vehicles involved and 16 patients transported to hospitals.</li> </ul>	
Next Meeting Date	Tim Rosin	<ul style="list-style-type: none"> <li>• The next meeting is planned for Wednesday, June 9, 2010 at 6pm at Liberty Hall in Kimberly.</li> <li>• 2010 RTAC Meeting dates: June 09, 2010 at 6pm August TBA Reviews Bylaws October 13, 2010 December 08, 2010</li> </ul>	
Adjournment Educational Presentation		<p>Dr. Schultz’s Topic was Shock and was 32 minutes.</p>	<ul style="list-style-type: none"> <li>• Meeting adjourned.</li> <li>• Committee Meetings followed.</li> </ul>