

# FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council

(RTAC) meeting

DATE: December 12, 2007

TIME: 5:30 pm

PLACE: Liberty Hall

Kimberly

PRESIDING Jim Austad

RECORDER R. Nack

NEXT MEETING: **February 13, 2008**  
Liberty Hall, Kimberly

**Present:**

EC Members: James Austad, Dan Fifield, Kelly Jung, Paul Roberts, Dave Schultz, Linda Schwister, David Sickels, John Walsh

**Absent:** Mike Foley, Nettie Jenkins, Tim Rosin,

**Other:** Suzy Arter, Mark Busse, Paul Cotton, Dee Evans, Valerie Heise, Lora Huelster, Susan Janquart, Paul Karp, Jason Krueger, Dan Lehman, Diane Light, Robert Nack, Kathy Nickel, Mike Pamperin, Dotty Rippl, Kelly Schmude, Nick Schultz, Mark Sinotte, Joel Strahota, Terry Timmerman, Debbie Vande Hey, Linda Weiss, Ann Younger-Crandall, Garrett Dunham, Darcy Oligney, Pam Huettl, Diane Tyler, Tanya Hermann, Frank Burchby, Paula Mathes, Randy Stutz

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Jim Austad	Eight Executive Board members present.	<ul style="list-style-type: none"> <li>A quorum was present.</li> </ul>
Approval of October 10 <sup>th</sup> , 07 Minutes and December 12, 07 agenda	Jim Austad	<ul style="list-style-type: none"> <li>October Meeting Minutes and December 12, 07 Agenda</li> </ul>	<ul style="list-style-type: none"> <li>October Meeting Minutes approved 1<sup>st</sup>. by Paul Roberts, 2<sup>nd</sup> by John Walsh.</li> </ul>
Treasures Report	Dotty Rippl	<ul style="list-style-type: none"> <li>Treasurer's Report was emailed to FVRTAC Coordinator.</li> </ul>	<ul style="list-style-type: none"> <li>Balance as of 12/12/07 \$ 11,705.87</li> </ul>

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Distribution of Checks		<ul style="list-style-type: none"> <li>As approved at last FVRTAC Meeting twelve Hospitals and 26 EMS Transport Services have applied for and will receive \$600.00 from FVRTAC funds. That will equal \$22,800. These funds are to be used for trauma related initiatives.</li> </ul>	<ul style="list-style-type: none"> <li>EMS Transport Services that weren't present at the meeting to receive their check are: Weyauwega Area Ambulance, Waupaca Area Ambulance, Fremont/Wolf River EMS, Mount Calvary Ambulance, Princeton Ambulance Service.</li> </ul>
Election		<ul style="list-style-type: none"> <li>Executive Council positions up for election at this meeting are, Trauma Coordinator, Prehospital Provider, Hospital Administrator and 2 Member at Large positions.</li> <li>No one submitted a letter of interest and a resume by the deadline (11-27-07) for the Hospital Administrator position. After the deadline I did receive a letter of interest from Dawn Shuman who presently holds the position.</li> <li>Jim Austad explained the time schedule of the RTAC meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Results of the Election are: Members at Large Dave Schultz Suzy Arter Prehospital Provider: Jim Austad Trauma Coordinator: Kelly Jung Motion by Dan Fifield 2<sup>nd</sup> by Kelly Jung to accept the Election results.</li> <li>Motion by John Walsh 2<sup>nd</sup> by Dave Schultz to accept Dawn Shuman to fill the Hospital Administrator position.</li> <li>If anyone has any comments to bring them to Jim Austad.</li> </ul>
RTAC Coordinator		<ul style="list-style-type: none"> <li>STAC meetings in Madison are: February 5 &amp; 6, 2008 May 6 &amp; 7, 2008 September 2 &amp; 3, 2008 December 2 &amp; 3, 2008</li> <li>HRSA is offering reimbursement for First Responder and EMS services to send 2 people to Pediatric Emergency Preparedness Program (PEPP). At the service these people would be considered Pediatric Champions. There is a one day BLS course and a two day ALS Course. The person would be paid an honorarium \$160.00 for one day and \$320.00 for two days. The deadline for taking the PEPP course is 12/31/07.</li> </ul>	<ul style="list-style-type: none"> <li>See attached RTAC Coordinator report.</li> </ul>
Next Meeting Date		<ul style="list-style-type: none"> <li>The next meeting is planned for Wednesday, February 13, 2008 at Liberty Hall in Kimberly.</li> </ul>	

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Adjournment		<ul style="list-style-type: none"><li>• 2008 RTAC Meeting dates: February 13, 2008 April 9, 2008 June 11, 2008 August 13, 2008 October 8, 2008 December 10, 2008</li></ul>	<ul style="list-style-type: none"><li>• Meeting adjourned</li></ul>