

# FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

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	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council

(RTAC) meeting

DATE: October 11, 2006

TIME: 5:30 pm

PLACE: Liberty Hall

Kimberly

PRESIDING Dawn Shuman

RECORDER R. Nack

NEXT MEETING: **November 08, 2006**  
Liberty Hall, Kimberly

**Present:**

EC Members: James Austad, Dan Fifield, Michael Foley, Nettie Jenkins, Kelly Jung, Mark Kehrberg, Dawn Shuman, Judy Smolarek, John Walsh, Ann Younger-Crandall

**Absent:** Tim Rosin, Dave Schultz, David Sickels

**Other:** Suzy Arter, Jeff Burkett, Mary Dusso, Mark Evers, Jeff Grimm, Val Heise, Paul Karp, Ron Molony, Robert Nack, Dotty Rippl, Paul Roberts, Kelly Schmude, Craig Schneider, Krystal Schneider, Nick Schultz, Linda Weiss, Karl Arps, Kieth Finch

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Dawn Shuman	Ten Executive Board members present.	<ul style="list-style-type: none"> <li>• Meeting called to order</li> </ul>
Approval of September Minutes and October agenda	Dawn Shuman		<ul style="list-style-type: none"> <li>• Motion by Judy Smolarek, second by John Walsh.</li> </ul>
Treasures Report	Dotty Rippl		Balance \$31,746.86
Committee Reports			
Injury Prevention		<ul style="list-style-type: none"> <li>• No Report, they didn't meet last month.</li> </ul>	

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Performance Improvement	Suzy Arter	<ul style="list-style-type: none"> <li>• They are waiting for the PI template from the State.</li> </ul>	
Medical Oversight	Nettie Jenkins	<ul style="list-style-type: none"> <li>• They didn't meet last month.</li> </ul>	<ul style="list-style-type: none"> <li>• Attached is Medical Oversight meeting minutes.</li> </ul>
Public Health	Judy Smolarek	<ul style="list-style-type: none"> <li>• Eric Ostermann has accepted a position to serve as the Executive Director of the Wisconsin Public Health Association.</li> <li>• The consortium is looking at applicants to replace Eric.</li> <li>• They have been working on Pandemic Flu Preparedness for businesses</li> <li>• They have completed a Preparedness Assessment for 2007.</li> </ul>	
HRSA Report	Bob Nack	<ul style="list-style-type: none"> <li>• A HIC IV (Hospital Incident Command System) Train the Trainer program will be scheduled for the first quarter of 2007. HIC IV will be available on line at <a href="http://www.emsa.ca.gov">www.emsa.ca.gov</a> on October 19, 2006.</li> <li>• State Expert Panel on Pediatric Preparedness is promoting 2 Pediatric Champions at each EMS and First Responder service.</li> <li>• Other State Expert Panels are, State Expert Panel on Radiation State Expert Panel on Mechanical Ventilation State Expert Panel on Disaster Ethics State Expert Panel on Human Resources State Expert Panel on Material Management Evacuation Equipment Healthcare Facilities</li> </ul>	<ul style="list-style-type: none"> <li>• Copies of these documents are available through your Regional HRSA Project Coordinator.</li> </ul>
STAC Report	Jeff Grimm	<ul style="list-style-type: none"> <li>• Next year STAC Meetings are: February 6&amp;7, 2007 April 3&amp;4, 2007 June 5&amp;6, 2007 August 7&amp;8, 2007 October 9&amp;10, 2007 December 4&amp;5, 2007</li> </ul>	<ul style="list-style-type: none"> <li>• STAC Meeting Minutes attached.</li> </ul>

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
RTAC Coordinator	Bob Nack	<ul style="list-style-type: none"> <li>• Services receiving HRSA Checks:</li> <li>• New Holstein First Responders Hilbert First Responders Hortonville First Responders Freedom First Responders ( I delivered)</li> <li>• HRSA is offering reimbursement for First Responder and EMS services to send 2 people to Pediatric Education for Pre-hospital Professionals. At the service these people would be considered Pediatric Champions. There is a one day BLS course and a two day ALS Course. The person would be paid an honorarium \$160.00 for one day and \$320.00 for two days.</li> <li>• A total of 64 people attended the 3 WEEPP tabletop exercises held during the summer.</li> <li>• OJA is doing 2<sup>nd</sup>. round of radio upgrades for EMS services. You need to contact your Emergency Management Director.</li> <li>• EMS State Board elected 3 physicians to Physician Advisory Committee. They are Charles Kaety, Scott Carpenter, Chris Soros.</li> <li>• There are openings on the State EMS Disaster Committee. Anyone interested contact Dan Williams in Madison, or Disaster Committee Chairman Mark Fredrickson.</li> </ul>	<ul style="list-style-type: none"> <li>• Some of the common areas of discussion were dispatch, communications, mutual aid, scene safety, and personnel accountability.</li> <li>• See attached Coordinator Report 10-06</li> </ul>
Registry Training	Nettie Jenkins	<ul style="list-style-type: none"> <li>• There should be a web cast in Nov. You should view the web cast before viewing your reports.</li> </ul>	
2006 Goals	Bob Nack	<ul style="list-style-type: none"> <li>• Certificate of Compliance was submitted to Dennis Tomczyk.</li> </ul>	
RTAC 2007 Meeting Schedule	Dawn Shuman	<ul style="list-style-type: none"> <li>• Motion made by John Walsh, to hold RTAC Meetings on even months. The Dec. meeting will be limited to the annual election.</li> <li>• Will review bylaws to look at any possible required adjustments.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion carried unanimously.</li> </ul>
TOPIC Course	Dawn Shuman	<ul style="list-style-type: none"> <li>• Ann Younger-Crandall made a motion to move forward with bringing a Trauma Outcomes &amp; Performance Course (TOPIC) to WI.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion carried unanimously.</li> </ul>

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Next Meeting Agenda Items and Date		<ul style="list-style-type: none"> <li>• Put on November Agenda to discuss Bylaws, Topic Course, State Website Funding.</li> <li>• The next meeting is planned for Wednesday, November 08, 2006 at Liberty Hall in Kimberly.</li> </ul>	
Adjournment			<ul style="list-style-type: none"> <li>• Meeting adjourned</li> </ul>