

# FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

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	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council

(RTAC) meeting

DATE: August 09, 2006

TIME: 5:30 pm

PLACE: Liberty Hall

Kimberly

PRESIDING Dawn Shuman

RECORDER R. Nack

NEXT MEETING: **September 13, 2006**  
Liberty Hall, Kimberly

Present:

EC Members: James Austad, Dan Fifield, Nettie Jenkins, Kelly Jung, , Mark Kehrberg, Tim Rosin. Dave Schultz, Dawn Shuman, David Sickels, John Walsh, Ann Younger-Crandall

Absent: Michael Foley, Judy Smolarek,

Other: Suzy Arter, Mike Binder, Jeff Burkett, Mark Busse, Becky Christensen, Dee Evans, Mark Evers, Tracey Froiland, Jeff Grimm, Valerie Heise, Paul Karp, Ron Molony, Robert Nack, John Porrey, Dotty Rippl, Kelly Schmude, Craig Schneider, Krystal Schneider, Nick Schultz, Mark Sinotte, Linda Weiss, Debra Bauknecht

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	Dawn Shuman	Eleven Executive Board members present.	<ul style="list-style-type: none"> <li>Meeting called to order</li> </ul>
Approval of June Minutes and August agenda	Dawn Shuman		<ul style="list-style-type: none"> <li>Motion by Mark Kehrberg, second by Dan Fifield.</li> </ul>
Treasures Report	Dotty Rippl	<ul style="list-style-type: none"> <li>Dotty is trying to get the Treasurer's report on an excel file.</li> </ul>	<ul style="list-style-type: none"> <li>Balance from August report \$26,254.64</li> <li>Kelly Jung applied for the remainder of funds, \$12,501.00 from HRSA. She expects those funds by 09/01/06.</li> </ul>
Committee			

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Reports Injury Prevention	John Walsh	<ul style="list-style-type: none"> <li>At Calumet County Farm Days on 8/08/06 they presented a bike safety program and handed out 155 bike helmets.</li> <li>They have received reflective stickers with the RTAC logo to put on the bike helmets.</li> </ul>	<ul style="list-style-type: none"> <li>Remainder of bike helmets will be go Police Departments in the RTAC to distribute.</li> <li>Parents were impressed with the RTAC Bike Safety program and that the received bike helmets.</li> </ul>
Performance Improvement	Suzy Arter	<ul style="list-style-type: none"> <li>Committee didn't meet in June.</li> </ul>	
Medical Oversight	Nettie Jenkins	<ul style="list-style-type: none"> <li>Discussion that more WEEPP and START Triage training should be provided for First Responder groups.</li> </ul>	<ul style="list-style-type: none"> <li>Contact the Technical College to see if they could offer WEEPP and START training and Refresher classes.</li> <li>Attached is Medical Oversight meeting minutes.</li> </ul>
Public Health		<ul style="list-style-type: none"> <li>Consortium is looking at completing a joint Public Health and Regional HRSA Hazard Vulnerability Assessment (HVA) document.</li> <li>WI Electronic Data Surveillance (WEDS) monitors communicable diseases. There is a pilot program this summer in Milwaukee and Brown County Public Health.</li> <li>Eric Ostermann has accepted the position to serve as the Executive Director of the Wisconsin Public Health Association.</li> </ul>	
HRSA Report	Tracey Froiland	<ul style="list-style-type: none"> <li>New sections of WHEPP will be completed by Spring 2007.</li> </ul>	
STAC Report	Jeff Grimm	<ul style="list-style-type: none"> <li>Dennis Tomczyk provided a HRSA update.</li> <li>STAC approved the Pre-Review Questionnaire &amp; Scoring Tool to be used for Level III &amp; IV Trauma Center Site Reviews. Reviews will begin 1/07.</li> <li>Attorney Eric Wendorff, JD, DHFS Legal Department gave lengthy answers to Trauma System legal questions.</li> <li>Senator Ron Brown was given an appreciation</li> </ul>	<ul style="list-style-type: none"> <li>The order of Reviews was determined by a random drawing. Those that are scheduled for the 1<sup>st</sup>. 3 mo. of 07, CEO should've been notified by email. Hospitals interested in knowing date of their review contact Marianne Peck's office.</li> <li>Senator Brown said he will</li> </ul>

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RTAC Coordinator	Bob Nack	<p>award for his hard work and dedication to the State Trauma System.</p> <ul style="list-style-type: none"> <li>• DHFS is working on relicensing all EMTs in the state. The deadline was 6/31/06.</li> <li>• EMT-B Refresher course has been approved &amp; there will be 6 pilot programs.</li> <li>• EMS patient report needs to be left at destination hospital.</li> <li>• WARDS ambulance data systems have 120 services participating and have entered 6,000 reports. Participation will be voluntary 1/07, but 1/08 it will be mandatory.</li> <li>• DHFS received a grant for \$27 million, some of which will be used to equip disaster trailers throughout WI.</li> <li>• Hospital Site Reviews start 1/01/07.</li> <li>• WEEPP Training was held at Liberty Hall in Kimberly on 6/22. Next training exercise is : 8/23, 6:30-9pm Green Lake Fire Station</li> <li>• Triage tags are available for Ambulance services. Just contact RTAC Coordinator.</li> <li>• American Heart Association 2000 guidelines are still acceptable. AHA 2005 Guidelines should be implemented by 2007.</li> <li>• There are 3 positions open on the Physician Advisory Committee. Anyone interested in these positions please contact Dan Williams at DHFS.</li> <li>• Services receiving HRSA Checks: <ul style="list-style-type: none"> <li>• Waushara County Coloma</li> <li>• Waushara County Poysipi</li> <li>• Reedsville First Responders</li> <li>• Clayton/Winchester First Responders</li> <li>• Waupaca Area Ambulance</li> </ul> </li> </ul>	<p>continue to work for the Trauma System. After listening to the Attorney's presentation he said he knows he has some more issues to work on.</p> <ul style="list-style-type: none"> <li>• 24 people attended the tabletop exercise. Attendees all thought it was very informative. There was quite a bit of discussion as to where helicopters should be positioned in the urban setting.</li> <li>• Reminder that it is a requirement for all EMS services that received WEEPP training funds to participate in a Tabletop exercise. Contact Bob Nack at <a href="mailto:rfnack@yahoo.com">rfnack@yahoo.com</a> to let him know which Tabletop exercise you will be attending so he can order food and beverage.</li> <li>• See attached Coordinator Report 08-09-06</li> </ul>
Registry Training	Kelly Jung	<ul style="list-style-type: none"> <li>• The State does have trauma data. The Registry is looking at holding a session in Jan. 07.</li> <li>• In our RTAC we will perhaps have a session</li> </ul>	

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2006 Goals	Dawn Shuman	<p>this Fall.</p> <ul style="list-style-type: none"> <li>• Tabled till next meeting due to time.</li> </ul>	<ul style="list-style-type: none"> <li>• Goals were sent to Executive Board members. Goals should be reviewed and assigned to appropriate committee.</li> </ul>
RTAC Meeting Schedule	Dawn Shuman	<ul style="list-style-type: none"> <li>• Motion to hold RTAC meetings starting 2007 every other month and to address any bylaw issues then.</li> </ul>	<ul style="list-style-type: none"> <li>• Motion carried unanimously.</li> </ul>
New Business/ Discussion	Dawn Shuman	<ul style="list-style-type: none"> <li>• Discussion of RTAC Coordinators wage.</li> <li>• Motion was made to pay RTAC Coordinator \$37,500 and expenses.</li> <li>• Motion made to discussed RTAC Coordinator's wage in closed session.</li> <li>• Executive Board members are to get dates to Kelly Jung in 2 days to decide when to hold closed session.</li> </ul>	<ul style="list-style-type: none"> <li>• Vote :aye 2, nay 7, Motion failed.</li> <li>• Motion passed unanimously.</li> <li>• Continue with present wage until this is resolved.</li> </ul>
Meeting Adjourned			
Next Meeting Agenda Items and Date		<ul style="list-style-type: none"> <li>• Put on August Agenda to discuss scheduling RTAC meetings the same as STAC meetings. STAC meets every other month.</li> <li>• The next meeting is planned for Wednesday, August 09, 2006 at Liberty Hall in Kimberly.</li> </ul>	
Adjournment			<ul style="list-style-type: none"> <li>• Meeting adjourned</li> </ul>