

FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council
(RTAC) meeting

DATE: June 14, 2006

TIME: 5:30 pm

PLACE: Liberty Hall
Kimberly

PRESIDING Dawn Shuman

RECORDER R. Nack

NEXT MEETING: **August 09, 2006**
Liberty Hall, Kimberly

Present:

EC Members: James Austad, Dan Fifield, Michael Foley, Nettie Jenkins, Kelly Jung, , Mark Kehrberg, Dave Schultz, Judy Smolarek, John Walsh, Ann Younger-Crandall

Absent: Dawn Shuman, David Sickels, Tim Rosin,

Other: Mark Busse, Becky Christensen, Dee Evans, Mark Evers, Jeff Grimm, Valerie Heise, Lora Huelster, Sheryl Keator, Steve Krantz, Dan Lehman, Julie Meisenhelder, Robert Nack, Paul Roberts, Craig Schneider, Krystal Schneider, Nick Schultz, Joel Strahota, Diane Tyler, Mark Sinotte, Michelle Burk, Paul Karp, Todd Farley

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	J. Austad	Ten Executive Board members present.	<ul style="list-style-type: none"> Meeting called to order
Approval of May Minutes and June agenda	J. Austad		<ul style="list-style-type: none"> Motion by Mark Kehrberg, second by John Walsh.
Treasures Report	No Report	<ul style="list-style-type: none"> No report Report from Dotty Rippl via email. 	<ul style="list-style-type: none"> Balance from May report \$39,741.69 06-19-06 \$34,874.70 On 06-14-06 Kelly Jung applied for the remainder of funds, \$12,501.00 from HRSA.

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Committee Reports Injury Prevention	Lora Huelster	<ul style="list-style-type: none"> • They are planning on attending Calumet County Farm Days on 8/08/06 and will present a bike helmet safety program. • Request permission to put a Fox Valley RTAC logo on the bike helmets. 	<ul style="list-style-type: none"> • They will be distributing approximately 150-175 helmets. • Motion by John Walsh, 2nd. by Judy Smolarek to approve present logo to go on bike helmets for Calumet County Farm Days. John recommended modifications in the future that logo should be shiny and light reflective.
Performance Improvement	Mike Foley Kelly Jung	<ul style="list-style-type: none"> • Previous meeting there was approval for \$5,000.00 for Injury Prevention program. • Last meeting reviewed C spine Study survey. Discussed format for reviewing PI. • Dr. Fifield mentioned legislative language permits PI to be handled in a closed meeting. 	<ul style="list-style-type: none"> • Dr. Foley presented Injury Prevention Proposal for Funds Disbursement. • In August STAC is coming up with a template for reviewing PI.
Medical Oversight	Nettie Jenkins/ Steve Krantz	<ul style="list-style-type: none"> • Reviewed draft policy on Patient Tracking and comments forwarded to Anne-Marie Gates and Dennis Tomczyk. 	<ul style="list-style-type: none"> • Attached is Medical Oversight meeting minutes.
Public Health	Judy Smolarek	<ul style="list-style-type: none"> • Consortium is looking at completing a joint Public Health and Regional HRSA Hazard Vulnerability Assessment (HVA) document. • WI Electronic Data Surveillance (WEDS) monitors communicable diseases. There is a pilot program this summer in Milwaukee and Brown County Public Health. 	
HRSA Report	Bob Nack	<ul style="list-style-type: none"> • 400 EMS services have completed WEEPP Training. • Second draft of Patient Tracking document should be going to the EMS Advisory Board Disaster Committee in August. • 250 EMS agencies took advantage of the recent OJA Grant to either reprogram or update radios. • Next year HRSA is probably looking at 	

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STAC Report	Jeff Grimm	<p>tabletop exercises involving patient tracking.</p> <ul style="list-style-type: none"> • EMS patient reports needs to go to destination hospital. • Level IV hospitals physicians interested in attending a Rural Trauma Team Development Course or Comprehensive Advanced Life Support class need to contact Marianne Peck. • June 25-July 1/06 is WI Trauma Week and anyone with any upcoming safety programs contact Marianne Peck or Lynn Sears with the information. • State has an Interim Trauma Registrar for one year. 	<ul style="list-style-type: none"> • See Attached June 2006 STAC Report
RTAC Coordinator	Bob Nack	<ul style="list-style-type: none"> • DHFS is working on relicensing all EMTs in the state. Have relicensed 10,000 so far and have 10,000 more to complete. • DHFS received a grant for \$27 million, some of which will be used to equip disaster trailers throughout WI. • Hospital Site Reviews start 1/01/07. • Registry training is 6/20 in Madison & 6/21 in Marshfield. • WEEPP Training was held in Waupaca on 5/24. Next training exercises are : <ul style="list-style-type: none"> 6/22, 6:30-9pm Liberty Hall Kimberly 8/23, 6:30-9pm Green Lake Fire Station • Triage tags are available for Ambulance services. Just contact RTAC Coordinator. • Services receiving HRSA Checks: <ul style="list-style-type: none"> • Iola Ambulance Service • Gold Cross Ambulance • Brillion Ambulance Service • Northeast WI Paramedic Rescue Inc. • Valders Fire Dept./Ambulance • Southern Green Lake County Ambulance • Berlin EMS 	<ul style="list-style-type: none"> • 24 people attended the tabletop exercise. Attendees all thought it was very informative. Hospital personnel were quite surprised what EMS does in the field. • Reminder that it is a requirement for all EMS services that received WEEPP training funds to participate in a Tabletop exercise. Contact Bob Nack at rfnack@yahoo.com to let him know which Tabletop exercise you will be attending so he can order food and beverage. • See attached Coordinator Report 06-06

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Registry Training	Kelly Jung	<ul style="list-style-type: none"> Registry training is scheduled for Madison 6/20 & Marshfield 6/21. Data collection will start 7/01/06. 	
2006 Goals	Jim Austad	<ul style="list-style-type: none"> Goals were sent to Executive Board members. Goals should be reviewed and assigned to appropriate committee. 	
New Business	Kelly Jung	<ul style="list-style-type: none"> Discussion of RTAC Coordinators wage starting 07/01/06 – 06/31/07. 	<ul style="list-style-type: none"> Since this was the first time the RTAC Coordinator saw this proposal. A motion was made by Dr. Foley, 2nd. Dr. Fifield to continue with present wage through Aug. Start September 1, 06 with newly agreed upon wage.
Next Meeting Agenda Items and Date		<ul style="list-style-type: none"> Put on August Agenda to discuss scheduling RTAC meetings the same as STAC meetings. STAC meets every other month. The next meeting is planned for Wednesday, August 09, 2006 at Liberty Hall in Kimberly. 	
Adjournment			<ul style="list-style-type: none"> Meeting adjourned