

FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council
(RTAC) meeting

DATE: May 10, 2006

TIME: 5:30 pm

PLACE: Liberty Hall
Kimberly

PRESIDING Dawn Shuman

RECORDER R. Nack

NEXT MEETING: **June 14, 2006**
Liberty Hall, Kimberly

Present:

EC Members: Dan Fifield, Michael Foley, Nettie Jenkins, Kelly Jung, Dave Schultz, Dawn Shuman, David Sickels, Judy Smolarek, John Walsh,

Absent: James Austad, Mark Kehrberg, Tim Rosin, Ann Younger-Crandall

Other: Suzy Arter, Mike Binder, Dee Evans, Mark Evers, Valerie Heise, Jane Hottinger, Lora Huelster, Sheryl Keator, Steve Krantz, Ron Molony, Robert Nack, Eric Ostermann, Bonny Range, Dotty Rippl, Schmude Kelly, Krystal Schneider, Nick Schultz, Joel Strahota, Linda Weiss

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	D. Shuman	Ten Executive Board members present.	<ul style="list-style-type: none">• Meeting called to order
Approval of April Minutes and May agenda	D. Shuman		<ul style="list-style-type: none">• Motion by Kelly Jung, second by John Walsh.

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Treasures Report	Dotty Rippl	<ul style="list-style-type: none"> • Report of monthly expenses. • 2005 Audit was completed and everything was fine. They did recommend to use an excel report. 	<ul style="list-style-type: none"> • Balance \$39,741.69 • Dotty will work on putting together an excel report and forward to RTAC Coordinator.
Committee Reports	Injury Prevention Lora Huelster	<ul style="list-style-type: none"> • They are planning on attending Calumet Farm Days and will present a bike helmet safety program. 	<ul style="list-style-type: none"> • They will be purchasing 160 helmets to distribute.
	Performance Improvement Suzy Arter	<ul style="list-style-type: none"> • Going over final survey results. • New PI language signed by Senator Ron Brown. 	<ul style="list-style-type: none"> • Hospitals will be receiving a packet with a follow up survey in June.
	Medical Oversight Nettie Jenkins	<ul style="list-style-type: none"> • Triage Tuesday Triage tags will be used on trauma patients & attached to patient. • Tabletop WEEPP Training exercises: 5/24 6:30-9pm Waupaca CTY. Courthouse 6/22 6:30-9pm Liberty Hall Kimberly 8/23 6:30-9pm Green Lake Fire Station • Patient Tracking Draft document that Triage Tag number should go on Admitting Form in an "open field". All patients involved in the disaster, upon arrival at the hospital ED, will be banded with a disaster band, which is to serve as a visual cue. The disaster band is to be white in color with the word "Disaster" in red lettering. • John Walsh mentioned some confusion in hospitals with announcing Trauma Yellow and Yellow Alert. Yellow Alert indicates Do Not Resuscitate. • See attached Medical Oversight Meeting Minutes. 	<ul style="list-style-type: none"> • Ambulance services report Triage Tuesday is going quite well. • Reminder that it is a requirement for all EMS services that received WEEPP training funds to participate in a Tabletop exercise. Contact Bob Nack at rfnack@yahoo.com to let him know which Tabletop exercise you will be attending so he can order food and beverage.
Public Health Eric Ostermann	<ul style="list-style-type: none"> • Held a Pandemic Flu exercise in Oshkosh. They ran the exercise as if they had a 25-40% staff reduction due to illness. They found out the impact of reducing staff by 25-40% and felt it is important to have staff cross trained to fill multiple roles. 		

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
	STAC Report HRSA Report EMS Advisory Report RTAC Coordinator Registry Update New Business	<ul style="list-style-type: none"> • Document; Reusability of Facemasks During an Influenza Pandemic. See Attachment. • See Attached April 2006 STAC Minutes • See attached Coordinator Report 05-06 • Registry training is scheduled for Madison 6/20 & Marshfield 6/21. Data collection will start 7/01/06. Data collection will be requiring times from the First Responders and Transporting Ambulance Service. • Adhoc Committee formed to discuss RTAC Coordinator wages for 7/2006. 	<ul style="list-style-type: none"> • Kelly Jung, John Walsh, Dawn Shuman.
Next Meeting Agenda Items and Date		<ul style="list-style-type: none"> • The next meeting is planned for Wednesday, June 14, 2006 at Liberty Hall in Kimberly. 	
Adjournment			<ul style="list-style-type: none"> • Meeting adjourned