

FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council

(RTAC) meeting

DATE: February 08, 2006

TIME: 5:30 pm

PLACE: Liberty Hall

Kimberly

PRESIDING Dawn Shuman

RECORDER R. Nack

NEXT MEETING: **March 8, 2006**
Liberty Hall, Kimberly

Present:

EC Members: James Austad, Michael Foley, Nettie Jenkins, Mark Kehrberg, Tim Rosin, Dawn Shuman, David Sickels, Kelly Jung, John Walsh, Ann Younger-Crandall

Other: Suzy Arter, Becky Christensen, Ron Molony, Robert Nack, Eric Ostermann, Michele Peters, Bonny Range, Schmude Kelly, Nick Schultz, Steve Stroman, Lora Huelster,

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	D. Shuman	Eleven Executive Board members present.	<ul style="list-style-type: none"> • Meeting called to order
Approval of January Minutes and February agenda	D. Shuman		<ul style="list-style-type: none"> • Motion by John Walsh, second by Jim Austad.
Voting Bylaws Guidelines	D. Shuman	<ul style="list-style-type: none"> • Dawn will email Executive Council members the Bylaw revisions to review. 	<ul style="list-style-type: none"> • Action to follow at next meeting.

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Treasures Report	Dawn Shuman		<ul style="list-style-type: none"> Balance \$13,705.31
Budget		<ul style="list-style-type: none"> Contract with HRSA has been signed. RTAC has \$29,169.00 coming from Sept., 05 to present. IP request \$5,000.00 for grant to use for Car seats, Snowmobile Safety, & Farm Accident Prevention programs. Discussion on future PI and Registry education programs. 	<ul style="list-style-type: none"> Kelly will request these funds and will continue to request funds monthly. Motion made: Aye – 8, Opposed - 2 Motion passed. Request IP to submit a Plan & Audit process. Put a hold on spending residual monies till know what expense involved for education programs.
New Business	Dawn Shuman	<ul style="list-style-type: none"> Dawn brought up the discussion of the present terms of the Chairperson and vice chairperson. Quite a bit of discussion regarding the need for continuity when the positions change hands. 	<ul style="list-style-type: none"> Motion made for Dawn to continue as Chairperson for this year and for Jim Austad to take over as Chairperson in 2007. Aye – 9 Abstained – 1
	Kelly Jung	<ul style="list-style-type: none"> Extension of RTAC Coordinator’s contract. 	<ul style="list-style-type: none"> Motion made to extend RTAC Coordinator’s contract till 6/30/06
Draft Objectives for 7/1/06 – 6/30/07	Bob Nack	<ul style="list-style-type: none"> 1.By 6/30/07 A written introductory Regional Trauma Plan. 2. By 6/30/07 All Level III & IV State Designated Trauma Care Facilities within the RTAC will demonstrate understanding of the State Trauma Registry through applicable data entry based on training provided by the RTAC. 3.By 12/31/06 Two training seminars will be provided by the RTAC to assist Level III & IV Trauma Care Facilities in preparation for site review visits. 	
Next Meeting Agenda Items and Date		<ul style="list-style-type: none"> The next meeting is planned for Wednesday, March 8, 2006 at Liberty Hall in Kimberly. 	
Adjournment			<ul style="list-style-type: none"> Meeting adjourned