

FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Executive Council
(RTAC) meeting

DATE: September 14, 2004

TIME: 5:00 pm

PLACE: Aurora Medical Center

Oshkosh
PRESIDING Jim Piper

RECORDER K.Stanislaus

NEXT MEETING: **October 13, 2004**
Theda Clark Medical Center

Present:

EC Members: Jim Austad, Chris Hugo, Mark Kehrberg, Jim Piper, John, Porrey, Dotty Rippl, Kelly Stanislaus, Ann Younger-Crandall

Other: Suzy Arter, Jeff Grimm, Diane Holschbach, Stacy Johnson, Barb Larson, Cliff Lehman, Ron Molony, Marianne Peck, Michelle Peters, Bob Sternhagen, John Walsh

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Call to order	J. Piper		<ul style="list-style-type: none"> • Meeting called to order
Approval of Minutes from August meeting	J. Piper		<ul style="list-style-type: none"> • Minutes approved
Running of a meeting vote	J. Piper	<ul style="list-style-type: none"> • Vote tabled until next meeting 	
Trauma Legislation	J. Piper	<ul style="list-style-type: none"> • Discussion about how to proceed with getting the legislation in our area involved with the state trauma plan. Do they know about the resources in the area and what the STAC/RTAC is trying to accomplish. We need their support with future funding issues. Barb Larson 	<ul style="list-style-type: none"> • A request goes to the Education/Injury Prevention Committee to make a list of the Legislative contacts from the region and community or civic

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New Business		discussed the PR presentation to the STAC with a marketing plan for the state trauma system.	organizations to target.
Documents up for vote	J. Piper	<ul style="list-style-type: none"> • Documents up for vote- A discussion ensued about voting on documents. The document will always be added to the agenda so the EC members are aware of the vote, but there was concern over making major changes to a document and then voting without the absent Executive Council members RTAC or STAC having a chance to comment on the changes. If a document has been brought to the exec. Council for a vote and changes have been brought forth in the discussion the vote may be tabled until the next meeting at the discretion of council members present. (Accepted by majority) 	
Executive Council Officer positions	J. Piper	<ul style="list-style-type: none"> • Executive Council Officer positions-Judy Smolarek Crouch will not resume the Chair position in 2005. A discussion about options for the Chair position ensued. The members present voted that Jim Piper would remain in the Chair position for one more 1 year. The Vice Chair position is open for nominations. The Vice Chair can be a general member or EC member. 	
Open Executive Council positions for 2005		<ul style="list-style-type: none"> • Open Executive Council positions for 2005: <ul style="list-style-type: none"> • Prehospital provider-Jim Austad • Trauma Coordinator • Hospital Administrator • Members at Large - 2 positions • Fox Valley Medical Control Authority- changes with change in Medical Director position 	

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Secretary position	J. Piper	<ul style="list-style-type: none"> • Discussion about secretary position- Fiscal agent will not be able to provide a contract for the secretary position. Another RTAC has hired a secretary through Manpower. Voted to hire a secretary through manpower not to exceed 20 hours per month or \$30.00 per hour. 	.
Agenda for next meeting:	J.Piper	<ol style="list-style-type: none"> 1. Running of a meeting vote 2. Open Chair position 3. Open Executive positions for 2005 	
Next Steps		<ul style="list-style-type: none"> • The next meeting is planned for Tuesday, October 13, 2004 at 5pm at Theda Clark Medical Center 	
Adjournment			