

FOX VALLEY REGIONAL TRAUMA EXECUTIVE COUNCIL

AGENDA	X MINUTES	INVITED TO ATTEND	X PRESENT
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MEETING OF: Fox Valley Regional Trauma Advisory Council
(RTAC) meeting

DATE: September 10, 2003

TIME: 6:00 pm

PLACE: Mercy Medical Center
Oshkosh

PRESIDING

RECORDER K. Stanislaus

NEXT MEETING: **October 8, 2003**
Liberty Hall, Kimberly
6:00 pm

Present: Travis Andersen, Bill Brown, Boris Berejan, Kristine Bruehl, Mark Evers, Ray Georgen, Jeff Grimm, Dave Henning, Chris Hugo, Faye Kamrath, Sheryl Keatgi, Mark Kehrberg, Barb Larson, Cliff Lehman, Julie Meisenhelder, Ronold Molony, Eric Osterman, Marianne Peck, Jim Piper, Cathy Pomerleau, John Porrey, Dotty Rippl, Paul Roberts, Tiffany Sasse, Dawn Schuman, Judy Smolarek, Kelly Stanislaus, JoAnn Strandell, Shirley Strong, Pat Trinko, Diane Tyler, George Walker, John Walsh, Andrew Werth, Ann Younger-Crandall, Mary Zimmerman

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Welcome and Introductions			
Approval of Minutes			<ul style="list-style-type: none"> • Minutes approved
Update from the State	M. Peck	<ul style="list-style-type: none"> • October 1st is the next STAC meeting at 9am in 4-11 South of the Capital. Senator Brown will be coming and State Farm Insurance to talk about partnering up with the STAC and looking for future funding sources. • The Forum with the Surgeon Genera of the United States, Dr. Carmona was well attended by medical personnel but no legislators were present! Available on line for those that could not attend. 	

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Executive Council	J. Piper	<ul style="list-style-type: none"> • There is an opportunity for an additional 30,000 for each RTAC through a HRSA grant. There are four objectives that need to be accomplished with the funds: A needs assessment, triage and transport guidelines, burn center resources available (this has already been done nationally). • Each RTAC will need to review the triage and transport guidelines and let the STAC know if they can work with the template- yes or no, not make any changes. • Operational bylaws for the general membership and Executive Council approved 	

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Committees		<ul style="list-style-type: none"> • Performance Improvement Committee • There is a conference in San Diego, CA sponsored by the Trauma Resource Network. The focus of one of the days is Performance Improvement and State Trauma Systems. We will be sending 2 people. • Continue to work on gathering information from other states about their PI process and work on the mission • Medical Oversight/Systems Committee • All hospital surveys returned. Half of the EMS Services have responded. • Specialty Committee: pediatrics, rehab, burns, geriatrics • Discussed the worth of the committee and agreed to keep the committee • Reviewed 3 ALS/BLS protocols: Shock, Trauma and Burns. • Discussed safe transport of pediatric patients. • Education and Injury Prevention Committee • Developed goals for the committee <ul style="list-style-type: none"> 1. Develop a comprehensive list of programs offered 2. Monitor, track, and trend injuries 3. Provide public awareness of entities who can affect change 4. Provide awareness to providers, the public and policy makers • It is not the intent of the group to develop or implement programs at this time. If there is a need for a type of program, the group will look to match up existing programs or entities with the need. 	<ul style="list-style-type: none"> • Will send out the information received from the hospitals. Plan to re-contact the EMS Services that have not responded. • Approved the three protocols. Will send out the copies to all for review.

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Bioterrorism Update	E. Osterman	<ul style="list-style-type: none"> • There is a table top drill planned for October 14th at the Oshkosh Expo Center from 9:30 am to 3pm. The bioterrorism scenario is set by the state and will be the same for all regions. There will be a facilitator outside of the Region present. The facilitator will be the same for all of the Regions. • The scenario will start in a small community and move to a larger county 	
Public Health Consortia	J. Smolarek	<ul style="list-style-type: none"> • Hired a consortia coordinator: Eric Osterman and an Educator: Julie Schilling. • Exercising the notification process • Looking at mutual aid agreements between public health depts. And reviewing Senate Bill 120 • Draft for strategic stock piling plan. Reviewing sites and staff. 	<ul style="list-style-type: none"> • Eric will be the liaison between the Bioterrorism and Public Health groups
Web Site follow-up	K. Stanislaus	<ul style="list-style-type: none"> • Found a person who would be paid \$20.00/hour to put the website together for the RTAC. Will need help buying the laptop and obtaining the site. 	<ul style="list-style-type: none"> • Boris Berejan and Chris Hugo agreed to help with the purchase of the computer and the site address.
Agenda Items		<p>Each committee is asked to put together their agenda for the next meeting at the end of the current meeting and give to Kelly to send out with minutes</p>	
Next Steps		<ul style="list-style-type: none"> • Add the three open positions to the agenda for voting in December • The next meeting is Wednesday, October 8th, 2003 at 	

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Adjournment			