

FOX VALLEY REGIONAL TRAUMA ADVISORY COUNCIL

	AGENDA
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X	MINUTES
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	INVITED TO ATTEND
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X	PRESENT
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MEETING OF: Fox Valley Regional Trauma Advisory Council
(RTAC) meeting

DATE: November 12, 2003

TIME: 6:00 pm

PLACE: Shawano Medical Center
Shawano

PRESIDING: Jim Piper

RECORDER: K. Stanislaus

NEXT MEETING: **December 10, 2003**
Holiday Inn Neenah Riverwalk (formerly Valley Inn)
5:00 pm

Present:

EC Members: James Austad, Boris Berejan, Dan Fifield, Ray Georgen, Chris Hugo, Jim Piper, John Porrey, Judy Smolarek, Kelly Stanislaus, Pat Trinko,

Other: Travis Andersen, Kristine Breuhl, William Brown, Jeff Burkett, Dave Henning, Jeff Grimm, Diane Holschbach, Faye Kamrath Sheryl Keator, Cliff Lehman, Eric Osterman, Marianne Peck, Theresa Pichelmeyer, Paul Roberts, Brian Schertz, Dawn Schuman, Brian Sears, Steve Stroman, George Vidalakis, John Walsh, Ann Younger- Crandall, Mary Zimmerman

TOPIC	SPEAKER	PURPOSE/DISCUSSION	ACTION/CONCLUSION
Welcome and Introductions			
Approval of Minutes		<ul style="list-style-type: none"> • Motion to approve 	<ul style="list-style-type: none"> • Minutes approved
Update from the State	M. Peck	<ul style="list-style-type: none"> • EMS Needs Assessment- will be sent out by the state on December 1st and need to be returned by March 26th. Services will not be re-licensed if the survey is not returned. Each RTAC needs a 90% return of surveys in order 	<ul style="list-style-type: none"> • Process Improvement course may be offered through grant \$ one day possibly end of February

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Executive Council	J. Piper	<p>to receive additional HRSA funding (about \$30,000). All returned surveys will be sent to Dennis Tomczyk.</p> <ul style="list-style-type: none"> • All EMS services will have to incorporate trauma triage and transport guidelines into their operational plan. • February 26, 2004 is the date of the PI course, TOPIC, at the Kalahari in Wisconsin Dells. More information to come in the future. • The triage and transport guidelines were accepted with some minor changes. • There was a discussion about ATLS vs CALS courses as the minimum training for physicians. ATLS will remain as the required course but the topic will be looked at in the future. <ul style="list-style-type: none"> • Voting <ol style="list-style-type: none"> 1. To be eligible to vote for a general election, one must attend a minimum of 3 separate meeting dates prior to the voting meeting, starting on January 1st of that calendar year. 2. Candidates must submit their intent to run for the Executive Council no less than 30 days prior to election date, beginning in 2004. 3. For December 2003, all CV's and written intent are due to Kelly Stanislaus by November 26th. 4. Absentee vote, if eligible, can be obtained up to 14 days prior to vote and must be returned 24 hours prior to election. Ballot can be pulled off website and emailed, or faxed to 	

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		<p>chairperson, Jim Piper.</p> <ol style="list-style-type: none"> 5. Absentee votes for December 10th, can be obtained by December 3rd and must be returned to Jim Piper by December 9th at 2400 (midnight). 6. Voting eligibility for 2003 will follow the guidelines for 2004. 7. A committee of the Chair person, Chair-elect and the Secretary will tally all election ballots <ul style="list-style-type: none"> • Will be using Roberts Rules of Order to run future meetings • Will cancel meetings if schools close early in the area of meeting. Call Jim Piper (Chair person) at 920-456-7407, check email or website www.foxrtac.org to see if meetings cancelled. • Open Executive Council positions- to be voted on December 10th <ul style="list-style-type: none"> • ER MD • Pediatric Rep • Pre hospital Provider 	

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Committees	J. Walsh	<ul style="list-style-type: none"> • Performance Improvement Committee • Discussion about confidentiality and PI review • Disbursed mortality case review information • Discussed some information from the PI conference in San Diego • J.Walsh has 2 power point presentations from the conference for those who are interested 	<ul style="list-style-type: none"> • Will post presentations on the web site
	J. Grimm	<ul style="list-style-type: none"> • Medical Oversight/Systems Committee • Discussed new changes to the triage and transport guidelines • Recommend to the Executive Council to accept minimal standards • Working on a definition of major trauma 	
	B. Brown	<ul style="list-style-type: none"> • Specialty Committee: pediatrics, rehab, burns, geriatrics • Reviewed definitions of trauma guidelines- discussed the Lake Superior guidelines and how they relate to the peds survey. • Survey of peds services available in the state • Discussion of the state burn centers 	

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	F. Kamrath	<ul style="list-style-type: none"> • Education and Injury Prevention Committee • Reviewed ThedaCare, Affinity and community injury prevention programs. Will match to the 4 greatest causes of injury: falls, MVC, suffocation, and poisoning. Will also break down into 4 age groups • Will do a GAP analysis • Look at state programs that are available in our region 	
Bioterrorism Update	J. Piper	<ul style="list-style-type: none"> • Discussed the drill on October 14, 2003 at the Expo Center in Oshkosh and how to work through the recommendations. • Looked at the state check list and picked the top 5 areas to work on. • Next meeting in Berlin on December 9th at 8:30am. 	
Public Health Consortia	Eric	<ul style="list-style-type: none"> • State has developed a volunteer state registry data base. More information will be sent out to RNs in the state with their renewal application. • Senate Bill 120 (mutual aid) had a hearing in October and received a favorable response but has to go before the Senate and Assembly. 	<ul style="list-style-type: none"> •

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Funding	K.Stanislaus	<ul style="list-style-type: none"> • A portion of the funding has arrived. Will be setting up a checking account and re-imburse all waiting for funds. 	
Add FVMCA to topics	C. Hugo	<ul style="list-style-type: none"> • • C. Hugo will give a quarterly update on the events from the Fox Valley Medical Control Authority (FVMCA) • Next Medical Control Council meeting is November 18th at Fox Valley Tech at 2pm. • FVMCA works with hospitals and EMS services to standardize pre hospital care and perform pi. 	
Agenda Items		<ul style="list-style-type: none"> • The next meeting is voting for the open Executive Council positions 	
Next Steps		<ul style="list-style-type: none"> • The next meeting is Wednesday, December 10th, 2003 at 	
Adjournment			